

CLOSED DOOR (April 3rd)**New Business**

1. Attendance (Rick – 2 min)
 - a. Roll call: Megan Rhodes, Jeremiah Hauck, Sarah Bogard, Rick Swan, Carolyn Dickerson, Lisa Kosiewicz-Doran, Cari Hanrahan, Kris Higginbotham, Jane Byrnes, Kimber Peterson, Gina Spiers, Laurie Mozingo (absent – Felix Sanchez, Tulio Wolford)
2. Approve Meeting Minutes – (Rick, 2 mins)
 - a. Carolyn moved to approve, Cari seconded.
3. Co-chair nominations + voting (Cari, 2 mins)
4. Lyrae's request for edit on Solidarity Statement (Carolyn, 2 mins)

Ongoing Business

1. Committees (Rick)
 - a. Are the committees serving their purpose? How should we know and what are next steps?
2. Archiving Staff Council Minutes and Agendas (Carolyn)
 - a. Continue discussion and decide next steps
 - b. In the Loop Videos – Website shows older videos and language is not quite in sync with current reality. How to proceed? Change Language on website? Take down older videos? Archive videos with library? Other suggestions?
3. June In the Loop; removing June In the Loop per In the Loop Planning committee (Cari)
 - a. Do we have the right number of In the Loops?
 - b. Fall & Spring Conference: Is there an opportunity to merge with In the Loop for those two months?
4. Staff Council communication and feedback, including anonymous submission form (Carolyn – 5 mins)
 - a. Update on "Distribution lists for Student Life Division" (Kimber)
5. Staff Council lunches (Rick – 2 min)
 - a. Next staff council lunch: April 19th @ 11:30
 - i. April 19 - Felix and Kris
 1. Theme: Staff Council Lunch Theme: Continuing Discussion re: Staff Action + Kimber's idea
 2. Faculty Statement – How can faculty and staff both have a response simultaneously
 3. Action: Jeremiah and Lisa – reminder to send communications re: lunch + theme
 - ii. May 17 – Kimber + another volunteer (Jeremiah?)

6. In the Loop feedback - are we outgrowing Bemis? - Co-Chairs update (Rick)
 - a. Alternative: Cornerstone
7. Other: Items for the next meeting (wrap up – Rick, 1 min)

OPEN DOOR

Special Reports

1. President's report (Kim - 5 min) –
 - Carolyn, Cari and Rick met with Jill and Kim regarding the offensive email. Update....law enforcement is taking this extremely seriously. Dept of Justice is looking into it. The company from which it came is in Canada, so Interpol will also be involved. We don't yet know results of this.
 - Jill, Mike Edmunds and Paul Buckley met with students and asked them to complete comment cards regarding issues raised by this email. Reading through the comments, they contain a lot of experiences students have had, as well as ideas for how to make things better. Sandi Wong has 30 appointments available for students to discuss their classroom experiences. Comments so far have indicated that curriculum and classroom experience needs to be pulled into line with overall CC attitude on diversity and inclusion.
 - In the first week of block 8, there will be an all campus gathering to discuss inclusive excellence and what we can do as a community. Not just about the email, but how do we as a community come together around inclusivity and what action items can be put into motion?
 - Sarah asks if DEAB's prior research on micro-aggressions is being consulted in this process. (Kim doesn't know but she will look into it.) Megan states that the DEAB analysis of this research is still ongoing.
2. Human Resources report – Lisa – (No update, Lisa is out sick. She will send updates to Carolyn who will disburse them to Council members.)
3. Other Committee Briefs (committees for which we nominate staff) (No Reports)
 - a. Athletics Board (Janet Martino)
 - b. Compensation Committee (Ian, Liz)
 - c. DEAB - (Meghan Rhodes)
 - d. Children's Committee (Gina Spiers)
 - e. Budget Committee (Ian Johnson, Zak Kroger) - Ian Johnson
 - f. ITaL (IT and Library) Committee (Erica Hardcastle)

Subcommittee Reports, including action items to address, 10 minutes

1. Events Planning Committee

- a. Kris states that Council's budget is down to \$600, and he does not know where those funds have gone. Budget was believed to have been in the \$3,500 range. Council elects to move forward on the Spring Party with a \$3,000 budget and we'll figure it out.
2. Committee positions - Sarah
3. Staff Council Positions – Co-Chair nominations, Treasurer nominations, Secretary change?

Other business/future agenda items?

1. Website Updates for Felix (Cari will email Felix with updates necessary)

Action Items (Gina - 5 minutes)

1. Lisa will follow up with Lyrae about her proposed change to the staff Solidarity Statement.
2. Gina will redact the Closed Session minutes from 2017-18 Council meetings, by July.
3. Sarah and/or Rick will connect with Felix for website update regarding change to how ITLs are represented on Digital CC.
4. Jeremiah and Lisa will send out communication about April 19 lunch and its theme.