

Staff Council Meeting

January 11, 2011 11:30am

Worner 213

Members Present: Randy, Sara, Kathy, Rebecca, McKinley, Terri, Mark, Michelle, Kimmy, Linda, Jayne,
Weston

Guests Present: None

- Minutes and Treasurers report will be discussed at the next meeting
- Setting up our three “committees”
 - Weston is passing around a sheet, if you haven’t signed up yet, please select one.
 - What will the plan be from moving forward with this?
 - Subcommittees will be assigned various business items at staff council and they will set up separate meetings to get stuff done outside of our regularly scheduled Staff Council meetings.
- Updating our manual
 - Beginning on page 4, #5, committee liaison bullet
 - The highlighted areas are the ones we have added/moved to this section.
 - This is what Kimmy believes her role should be doing
 - Rebecca- in the third bullet point add “to meet”—it doesn’t say what the time and location should be for.
 - Moved to approve, seconded, all in favor, no oppositions
 - Events Coordinator
 - Weston- would like to add to bullet point three- “coordinate advertising...”
 - Moved to approve, seconded, all in favor, no oppositions
 - IT Coordinator
 - Listserve should not have an “e” at the bottom
 - Moved to approve, seconded, all in favor, no oppositions
 - Move to delete portion on mentorship Liaison, seconded, all in favor, no oppositions
 - Move down to Section IV
 - #3 electronic meetings and voting
 - Move to approve, seconded, all in favor, no oppositions
 - #4 We will wait to approve this until we have more information here. Linda is going to look at the language used on the board voting document. Rebecca will also try to write up something and bring to next meeting. Rebecca and Linda will work together.
 - #2- why do we have to have 5 people to call a special meeting? That is 1/3 of the council. This would mean that there were a good amount of people
 - Top of page 6, #1, Committees
 - Sentence was changed to add some clarification.

- Is there still a first year steering committee? There is one, but we don't elect or put anyone on this committee at this point. We should delete this at this point, we don't have a role with it.
 - Moved to approve changes and delete FYE, seconded, all in favor, no oppositions.
 - Sustainability Council may ask us to help to appoint people too. They will let us know. A good variety would be good for this committee too.
 - Page 6, #2, staff recognition
 - Moved to approve all 3 of the language changes in this section, seconded, all in favor, no opposition.
 - Page 7, #3, Ad Hoc Committees
 - This is here incase needed. (such as the committee that got together to update this manual)
 - Moved to approve, seconded, all in favor, no opposition
 - We still need to come back to address the following, we will do this as meetings allow throughout the semester.
 - Number of Co-chairs section
 - Voting section
- Staff compensation
 - Barbara discussed with Randy that she wants to change the part that you still need to have a favorable review to get the raise of the cost of basic goods and services. She will send that feedback to Chad.
 - Favorable would mean that you're meeting your job description and plan.
- Approving minutes
 - Should we do an electronic vote to get the minutes up on the website sooner than waiting a whole month?
 - Send out minutes with a deadline for changes, updates. Send out updated minutes and use outlook to vote.
 - Move to electronic votes for minutes, seconded, all in favor, one opposition.
- New Business
 - Kimmy is working with President Celeste's schedule for farewell events at the end of the year. The Ice Cream/Picnic (whatever it turns out to be) would be the day after commencement.
 - What would our preference be for timeframe? Thoughts on ice cream?
 - There is about a 20K-25K difference between a picnic and ice cream.
 - Could a lunch be a better option? For the fall- yes, but for this one, may not be a big deal. Should there be more of an agenda if it is a farewell goodbye? Yes, advertise what will be happening (ie: at 3:30 farewell speeches)
 - Provide activities (Karaoke, etc), but allow it to be a come and go type of event.
 - Send Video "Goodbyes," as an option.
 - Mark- Can staff council consider officially thanking Dick Celeste for his time here at CC?
 - We do think that is a good idea!

- What might this look like?
 - We could pass a resolution that thanks him for his service, frame it and send it to him.
 - We want this to be memorable for him, and something that he will remember. Get him something that he will use. He will get lots of plaques, frames, etc.
 - Something small, and a great piece of memorabilia for him.
 - Move to put this on the agenda for a more indepth discussion, seconded.
- Should we do a get together with a sporting event? What about an academic event?
 - Yes, we should do this!
 - Volunteer to work with Kimmy on this
 - McKinley will work on an Academic event
 - CC's founding day is in February- could be good to do a function around this. Kimmy will research and find out when founders day is, we think it's Feb 9th.
- Weston, Terri, and Randy will draft our response to the compensation committee.
- We will have our meeting in the 2nd Tuesday of Block 5.
- Move to adjourn, seconded, all in favor, no oppositions.