

# ***STAFF COUNCIL MEETING***

## ***May 27, 2010***

- ◆ 15 members present
- ◆ Introductions
- ◆ Approve minutes
  - Last two meetings approved- all in favor
- ◆ Treasurer's report
  - \$2, 681 left currently
  - A few last items left for us to spend this year
  - New budget will start June 30<sup>th</sup>
  - All in favor of approving
- ◆ Clean-Up
  - Anyone want to amend the vote to not recognize Joseph from last meeting? Joseph asked for it not to be amended.
  - End of year staff council lunch
    - It was really nice to build relationships that way last year
    - East Coast Deli has a free meeting room
    - It was difficult to do business at that lunch because of how it was structured last year
    - Moved to go off campus for a lunch
      - Seconded
      - All in favor
- ◆ Discuss campus committee nominations
  - Solicitation was last week
  - We got several volunteers
  - There is also an Athletics Ad-hoc committee that we need to send names for.
    - Teri moved
    - All in favor of the three candidates discussed, with one as an alternate
  - Campus Design Review Board
    - Three nominations
      - Moved to vote the student life rep-
        - All in favor
      - Moved to vote in a second candidate
        - All in favor
  - Children's Center Committee
    - Moved to vote for candidate
    - All in favor of the vote
  - Committee on Compensation
    - Move to vote for candidate
    - All in favor of the vote

- Information technology & Library Board
  - Move to vote for non-exempt candidate
    - All in favor
  - Move to vote for exempt candidate
    - All in favor
- Minority Concerns Committee
  - Move to vote for exempt candidate
    - All in favor
  - Move to vote for non-exempt candidate
    - All in favor
- Women's Concerns Committee
  - Move to vote for 1 exempt candidate
    - All in favor
- ◆ Staff Council selection of co-chairs and other positions
  - Co-Chairs
    - We used to have 2 co-chairs, and now we have 3 chairs (one from each year of service to staff council).
    - The current co-chairs think three is the best option
      - Move to change the handbook to say three co-chairs
      - This motion was already approved and wasn't put in the handbook. This just needs to be put in handbook.
      - It needs to be written to what should happen if we can't get three co-chairs to serve, one from each year.
      - Friendly amendment to change the handbook to say "One co-chair from each year when possible. If not possible, select from available members. There should be atleast one exempt and one non-exempt staff member in the chair position."
        - All in favor
    - Who is interested:
    - Move that Randy should stay for one more year
    - Nominations are: Randy, Mark, Weston, Teri. Mark does not accept the nomination. Linda was nominated, she declined.
    - Move to take all three nominations, seconded
      - All in favor
  - Secretary
    - Nominations: Sara
    - Move to vote for Sara
      - All in favor
  - Treasurer
    - Nominations: Rebecca again
    - Move to vote for Rebecca
      - All in favor
  - Committee Liaison
    - Coordinate the committees for the college that need staff involvement. Solicit through the digest and website at the end of

- the year. Touch base with volunteers that were nominated. Complete the spreadsheet and bring the nominations to staff council to vote. Occasionally Ad-hoc committees are needed and this position would coordinate the staff involvement in that.
- Nominations: Kimmy, she would rather do Event Coordinator, but is open to this as well. She is also willing to do both.
  - Move to vote Kimmy
    - All in favor
  - Event Coordinator
    - Nominations: Kimmy; open to do both. Jane is willing to help with this as well.
      - All in favor
  - Webmaster
    - This position is not in our handbook
      - Mark would volunteer for this- this is not an elected position.
      - Joseph is also willing to help out.
      - Mark would be good at redesigning our website as it needs.
      - All in favor of Mark being in this position.
  - Staff mentor program that is shared with HR.
    - We are not voting someone in for this. HR does this program now.
  - Election coordinator/officer
    - We should select someone to do this closer, or add it to the committee position. This is not very time consuming. Rebecca would be willing to do it again as well.
    - Move to make Rebecca the election officer
      - All in favor
  - We voted, earlier in the year, to create a committee member who would be a liaison to contracted services that work ongoing with the college (Bookstore, Sodexo, Bon Appetite)
    - Would this be considered as “stepping on toes” for those companies since they don’t work for the college?
      - The point would be to provide support and help push the principals of the college
    - How would this impact Robert Moore?
      - We don’t anticipate that being an issue, we are just here to support the staff—not work with any management issues
    - Nominated: Michelle
      - All in favor
    - Do we feel this position should exist?
      - Yes, it was already voted on
  - ◆ Staff Council manual review and changes
    - This document is on the website, with many suggested changes marked—but it hasn’t been updated in a while.

- Can we put a committee together to review the manual rather than changing all items here at the meeting- it would be more efficient this way.
- Move to make Mark the chair of that committee
  - All in favor
- Who else is interested: Linda, Annette, Sara, and Randy
  
- ◆ Summer meetings/events
  - We will have lunch, Randy will schedule
  - Should we have summer meetings?
    - Yes, let's get the handbook done and get things taken care of this summer. Keeps the momentum going?
  
- ◆ Updates or review on:
- ◆ *Budget Committee*
  - *They are working on projects this summer to submit for the fall. The faculty members are changing for the fall. Ken Ralph has been added to the committee. We aren't certain who the senior staff member is- Ken may be taking this role.*
- ◆ *Governance committee*
  - *No updates*
  - *Shaleen is already meeting with him about faculty handbook- she will ask about this as well.*
  - *Joseph gave a brief overview of what this committee is.*
  - *Right now Linda and Shaleen are helping out there- but there isn't much we can do until the FEC gets together with us to talk about it.*
- ◆ *BOT meeting*
  - *A lot of numbers were discussed. Robert is looking at everyone's reserves. They will be looking at the "silos" that are being created/exist.*
  - *It was approved to have money set up to increase the amount of money in our insurance pool (for CC). 6 months of reserve is currently saved.*
- ◆ *Other committee updates*
  - *Compensation final year end report is posted*
  - *WCC report is posted as well*
  - *All of the committee reports that have been finished are posted on the staff council website, at the same place where agendas and minutes are posted*
  
- ◆ New Business
  - We looked through past minutes and didn't see a formal vote about the contractor advocate member.
  - The handbook subcommittee could decide how to incorporate that into the handbook and then we can vote on that position officially after that is done.
    - Move to make this decision, seconded
    - All in favor

- Jane took the Ombudsperson role. She would like to schedule some meet-n-greets in August.
  - Brown bag luncheons perhaps?
  - September hot topic event
- Do a joint faculty/staff event with FEC at some point- September—perhaps a co-sponsored event
  - Perhaps we could do this at fall conference
- Shirts for Staff Council
  - Penny will coordinate this
  - We don't think we should have maroon
  - Lets get black and gold and wear them to support CC Fridays
  - Look at the shirts that Dave brought to staff council