



Staff Council

B3 Meeting Minutes

Date: Tuesday, October 28, 2025

12:00 p.m. – Tim Fuller Event Space, Tutt Library

1. Introductions
2. Icebreaker
3. Visitors:
 - a. Janelle Taylor, Associate VP of Wellness
 - i. Discuss new campus wellbeing survey
 1. Survey is specifically about sexual assault and campus support
 2. One survey for students, separate survey for faculty/staff
 3. Takes 5 mins or less to take, refer to the email that came out on Monday, Oct. 27
 4. The survey results will be used as a benchmark survey so we can compare ourselves to other campuses
 5. Results also will be used to inform changes to the current resources and plan, such as sexual violence and bystander trainings
 6. The survey closes on Nov. 24 (the Monday of Fall Break)
 7. Looking for as much campus participation as possible, and staff do not need to have a student facing role in order to fill out the survey
 8. Survey was sent to full and part time staff; if occasional or temp staff want to participate, they can email Janelle to be sent the survey link
 9. Arts and well-being study happening soon, more information will be shared at In the Loop
4. In the Loop – Block 3 on Nov. 13
 - a. Staff Council staff shifts include Welcome Table, 2 Attendance Counters, 2 MC's; spreadsheet for sign-ups for shifts will be emailed out soon

- b. SC members expected to arrive at 8 a.m. to be ready for a prompt 8:30 a.m. start time; let Rachel or one of the co-chairs know if you are unable to attend
 - c. Discussion about if there is an option to bring in community speakers to ItL; as long as it relates to staff as a whole, could be a potential; send ideas to co-chairs and they can be discussed on a case-by-case basis
- 5. Budget and yearly contributions
 - a. Last year, budget spending included Building Bridges program, CC Pride Parade, and other regular expenses such as meeting lunches, retreats, and the welcome and end of year staff celebrations; swag was provided by other offices, but should be supported by the SC budget moving forward, if it's determined that's a priority; the holiday party for the past few years has been sponsored and paid for by the President's Office
 - b. This year's budget spreadsheet has been added to the Staff Council MS Team support proactive budget planning and for transparency
 - c. One option for this year's spending include swag for staff and supporting the same programs as last year
 - d. Discussion about other potential uses for the budget, including additional staff events, swag; makes sense for us to figure out our goals and then use the budget to support those initiatives (i.e. are we wanting to 'reward' staff with swag? Offer more opportunities for relationship building? Something else?); other ideas include highlighting specific events to encourage staff attendance
 - e. The group unanimously voted to use this year to track closely what we spend, then use next summer to proactively set goals and plan budget spending based on those goals for next year.
 - f. The group voted to scale back lunches provided for Staff Council meetings (lunch is only provided every other meeting) to have more budget available to spend on staff initiatives
 - g. SC members are requested to bring ideas for how to spend extra budget for the rest of the year (\$2400) and lunch to the Block 4 meeting
- 6. Sub-Committee Updates
 - a. Committees
 - i. Most committees are filled, one opening still on the ADEI committee, new Generative AI subcommittee will need a rep eventually
 - b. Communications
 - i. No updates
 - c. Events
 - i. Holiday Party, Dec. 12, 2-4 p.m., Robson open skate from 2:30-3:30 p.m., indoor games, gingerbread houses, hands-on art crafts
 - ii. All SC members should plan to work at least one shift/hour at the event, then enjoy the event for the other hour
- 7. Co-Chairs updates from HR

- a. Inclement weather policy was sent to staff; gist is that it's up to the supervisor; progress is that supervisors setting a process and talking to their staff has become a proactive request/expectation of supervisors
- 8. Co-Chairs updates on parking discussion
 - a. Co-chairs are still working on this in collaboration with Pedro; the goal is longer lasting changes holistically instead of each problem tackled individually, which does take more time
- 9. Division Updates
 - a. ITS – two policies open for comment right now
 - b. Academic Depts – no updates
 - c. Advancement – looking to add positions to annual giving team; annual giving overall is down
 - d. Admin/Facilities – Board of Trustees in town and Inauguration coming soon, moves around campus
 - e. Athletics – discounted Nike gear deal for staff announced; women's soccer at Wiedner Field against AFA Thursday at 6 p.m., get in for free with your Gold Card
 - f. Enrollment – application deadline coming soon, will be super busy after Nov. 1 reading applications
 - g. FAC – two new exhibitions (Gathering Place and Open-Hearted); children's show and upcoming is Mary Poppins; Bemis classes; Dia de Muertos
 - h. Student Life – lots of activities for students right now; Dance Workshop coming up early Nov; Arts & Crafts fair early December
 - i. Library – Writing Center is busy with grad school applications
 - j. OCM – rebrand, website update, hiring vacant positions over the next few months