

June 22nd, LPOG agenda and meeting minutes

Information about the upcoming moves, general Q&A and what do you need

- Books start moving in 6/26 (this will take weeks, hopefully done in August)
- Tutt S moving starting 6/29, “open for business” on 7/3
- Couture moving 7/10
- QRC and Colket folks 7/18-7/19
- Instructional techs and GIS lab 7/24
- Rest by end of July

Who will open the building and what will that entail

Circulation staff will open the building each morning, with ITS: Solution Center staff as backup if needed. This primarily consists of opening the 3 entrances, taking gate counts from each, and turning on the lights. We’ll review the list of what needs to be done, as it will likely change from the old library.

Welcome Desk hours (during school year)

8:00am – 10:00pm weekdays
10:00am – 10:00pm weekends

Entrances at night

7:00pm – Campus safety will staff the main entrance and start checking IDs at 7:00pm watching both south and north entrances. East entrance closes and becomes card access only. Note that card access may not be in yet for the summer – in that case the east entrance will just be closed at 7:00pm

2:00am (when all the staff leave, except for Campus safety officer stationed at east entrance, still card access only, north and south entrances closed).

When can public patrons access the building?

Until 10:00pm, at which point there are far fewer staff in the building.

How will we handle art in the building?

The FAC museum staff (lead by Rebecca Tucker) has been asked by the President to curate art in the new building. More details will be forthcoming.

Communications subgroup - 3 members appointed

McKinley Sielaff, Chelsea Walter, and Jennifer Golightly have agreed to serve as the initial members of the communications subgroup. They’ll sit down with the plan developed by Stephanie Wurtz (internal communications) and execute that plan during the first year.

Breakroom subgroup - maybe try a different approach

We discussed the idea of not having a subgroup and just assigning the task to student workers. However, many of us were uncomfortable essentially assigning students to clean up after us, so we need a different approach.

Change on pet policy (and why)

Due to two bad dog bite incidents during block 8, Brian Young directed us to remove the “bring your dogs to work day” piece and leave it at “no dogs allowed in the building.”

Some information so that student workers, etc. know what to say when someone comes in with a dog claiming it’s a service dog. Talk to Jan Edwards about this.

What other concerns are out there? This is the last meeting before we move in

Chris will take some ownership of the mail room to make sure it’s cleaned and sort mail into organized piles – thanks very much, Chris!