

May 4th, LPOG agenda and meeting minutes

Agenda: *finish general policies and procedures.*

- We added a section for “building issues” specifying what to do in cases like lights being out, urinals running constantly, leaks, doors not working, etc.
- We filled in the “security protocols” section, talking about building entrances, lockable spaces, and more.
- We created a few policies for the breakroom, but ultimately decided to create an ongoing subgroup to oversee it.
- We filled out the “public patrons” section with details about how to deal with public patrons in general and also “problem” patrons, as well as community organizations which may want to use the building.
- Chad will follow up with Linda Petro to get some language we might find useful for the Events section.
- LPOG will create two subgroups in the near future.
 - One focused on the Library breakroom
 - One focused on communication