

April 6, LPOG agenda and meeting minutes

Agenda: Discussion of wayfinding and which areas in general should show up in the wayfinding system. We'll continue looking at floorplans for the building to determine, room by room, what the rules will be for who can reserve and use which rooms at what times and filling out our working spreadsheet. We expect this work will take more than one meeting to complete.

David White asked the group for input on the wayfinding signage which will be an interactive touch-screen directory. After some conversation, the group suggested that it might be best to focus on having the wayfinding system provide options that couldn't easily be accomplished by asking a person. We suggested the following "tabs" for the system to start:

- What's happening today
- What rooms are available now
- Where is there an open computer
- Collections, (possibly broken down a bit more)
- Services (list of units in the library).

Vish came to the meeting to reassure everyone that YES, there will be phones in the new building upon move-in. Staff will need to take their current phones with them and plug them into the analog outlet. It's unknown at this time when the new system will be available.

Work then continued looking at the floorplans to determining rules. The Garden Level and a few other rooms are now done. Will likely finalize the rules around specific rooms at the next meeting and move on to more general policies and procedures.