

# FELLOWSHIP DESCRIPTION

The information below will be available to all fellowship applicants.  
Please type or paste responses directly into boxes, which will expand to fit.

Organization name: American Civil Liberties Union of Colorado

Location (city/state): Denver, Colorado

Organization's website: www.aclu-co.org

**Yearlong Fellowship**  
(June 2018-May 2019)

**Summer Fellowship**  
(June-August 2018)

### Organization Mission/Goals (100 words or less):

*May include a bulleted list of priorities or initiatives, in addition to mission statement.*

The mission of the ACLU of Colorado is to protect, defend, and extend the civil rights and civil liberties of all people in Colorado through litigation, legislation, education, and advocacy. Our proactive focus is in the key areas of economic justice, criminal justice, technology and security, and women's rights.

Title of PIFP Fellow: Year-Long Public Policy Fellow

### Primary responsibilities of PIFP fellow (bulleted list; 100 words or less):

In the areas of criminal justice reform, prosecutorial reform, criminalization of poverty, reproductive rights, voter's rights, and privacy and surveillance, the year-long fellow will be part of our organization's strategic and tactical integrated advocacy work by:

- Researching model bills
- Creating fact sheets and talking points for legislators
- Conducting research on emerging civil liberties issues
- Reviewing and analyzing documents and data; creating reports, spreadsheets, and summaries
- Organizing and facilitating outreach events during the 2019 legislative session
- Creating persuasive educational and other informational materials
- Representing the organization at coalition meetings

**Qualifications sought in PIFP fellow (bulleted list; 50 words or less):**

Include **Required** and **Preferred** sections, if applicable.

**Required:**

- Possesses a passion for and commitment to our mission
- Education/research related to civil liberties issues
- Strong research, writing, analytical
- Research methodologies
- Social media strategies

**Preferred:**

- Leadership qualities
- Work independently; handling projects from concept to completion
- Strong computer skills
- Interest in public speaking
- Read and speak Spanish
- Work occasional evenings and weekends

**Areas of skill/experience/background required in PIFP fellow:**

<input type="checkbox"/> Accessibility/disabilities	<input type="checkbox"/> Event Planning	<input type="checkbox"/> Politics
<input checked="" type="checkbox"/> Activism	<input type="checkbox"/> Finance/business	<input checked="" type="checkbox"/> PR/communications
<input checked="" type="checkbox"/> Advocacy	<input type="checkbox"/> Fundraising/development	<input checked="" type="checkbox"/> Public speaking
<input type="checkbox"/> Campaigning	<input type="checkbox"/> Government	<input checked="" type="checkbox"/> Qualitative research
<input type="checkbox"/> Children's issues	<input type="checkbox"/> Healthcare/health sciences	<input checked="" type="checkbox"/> Quantitative research
<input checked="" type="checkbox"/> Civil rights/social justice	<input type="checkbox"/> Human services	<input type="checkbox"/> Reproductive rights/freedom
<input type="checkbox"/> Coalition work	<input type="checkbox"/> Journalism/publications (print/online)	<input type="checkbox"/> Social science research/methodology
<input type="checkbox"/> Community/political organizing	<input type="checkbox"/> Law	<input checked="" type="checkbox"/> Statistical analysis
<input type="checkbox"/> Criminal justice	<input type="checkbox"/> Legislative process	<input type="checkbox"/> TV/radio
<input type="checkbox"/> Customer service	<input type="checkbox"/> LGBTQ issues	<input checked="" type="checkbox"/> Volunteer management
<input checked="" type="checkbox"/> Data analysis	<input type="checkbox"/> Lobbying	<input checked="" type="checkbox"/> Other: <u>Strong writing skills</u>
<input type="checkbox"/> Digital media	<input type="checkbox"/> Marketing/sales	<input type="checkbox"/> Other: _____
<input checked="" type="checkbox"/> Diversity/inclusion	<input type="checkbox"/> Performing/fine arts	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Domestic violence issues	Policy:	
<input type="checkbox"/> Economics	<input type="checkbox"/> Education	
<input type="checkbox"/> Editing	<input type="checkbox"/> Environment	
<input type="checkbox"/> Education	<input type="checkbox"/> Fiscal	
<input type="checkbox"/> Environmental issues	<input type="checkbox"/> Health	
	<input type="checkbox"/> Legislative	
	<input type="checkbox"/> Other: _____	

**Technology skills required in PIFP fellow:**

<input type="checkbox"/> Adobe Creative Suite (Acrobat, InDesign, PhotoShop)	<input type="checkbox"/> Graphic design (infographics, etc)
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<input type="checkbox"/>	Blog platforms <i>(WordPress, Blogger)</i>
<input type="checkbox"/>	Database management <i>(Salesforce, GiftWorks, Wild Apricot)</i>
<input checked="" type="checkbox"/>	Digital marketing/outreach <i>(Twitter, Instagram, Facebook, etc)</i>
<input type="checkbox"/>	E-newsletter platforms <i>(MailChimp, Constant Contact, Vertical Response)</i>
<input type="checkbox"/>	GIS

<input checked="" type="checkbox"/>	Microsoft Office Suite <i>(Word, Excel, PowerPoint)</i>
<input type="checkbox"/>	Video/film production
<input type="checkbox"/>	Website design/management <i>(WordPress, SquareSpace, etc)</i>
<input type="checkbox"/>	Other: _____
<input type="checkbox"/>	Other: _____

**Certifications  
Required:**

WFA   
  WFR   
  First Aid   
  CPR  
 Other: \_\_\_\_\_

**Language Skills  
Required:**

English   
  Spanish  
 Other: \_\_\_\_\_