

FELLOWSHIP DESCRIPTION

The information below will be available to all fellowship applicants.
Please type or paste responses directly into boxes, which will expand to fit.

Organization name: Gill Foundation

Location (city/state): Denver, CO

Organization's website: Gillfoundation.org

Yearlong Fellowship
(June 2018-May 2019)

Summer Fellowship
(June-August 2018)

Organization Mission/Goals (100 words or less):

May include a bulleted list of priorities or initiatives, in addition to mission statement.

The Gill Foundation is one of the nation's leading funders of efforts to secure full equality for lesbian, gay, bisexual and transgender (LGBT) people. The foundation makes tax-deductible grants to nonprofit organizations that advance equality by doing research, educating people, developing public policy recommendations, and working within the legal system. We also make grants to 501(c)3 organizations in Colorado to lower barriers to economic opportunity for all our state's citizens. The Gill Foundation focuses on securing change to public policies at the state level, and actively pursues collaboration with other philanthropists and funders.

Title of PIFP Fellow: Summer Fellow

Primary responsibilities of PIFP fellow (bulleted list; 100 words or less):

- *The PIFP fellow will spend most of their time conducting a variety of research projects. Previous projects have included:*
 - *Analyzing the usage of Twitter during a public education campaign in Houston.*
 - *Conducting a media audit to track all LGBT-related business advertising.*
 - *Analyzing news consumption habits as well as social media usage among key demographics across the U.S.*
 - *Conducting an evaluation of how grantees have met outcomes over three years.*

- Attend Programs Team weekly meetings and any other staff meetings as appropriate.
- Misc. clerical tasks like filing and taking photos for communications properties.

Qualifications sought in PIFP fellow (bulleted list; 50 words or less):

Include **Required** and **Preferred** sections, if applicable.

- Quick learner able to conduct self-guided research.
- Top-notch writing skills. Ability to condense large amounts of data into short memos or graphics.
- Comfortable working in (or ready to learn more about) Microsoft Office, particularly Microsoft Excel, and Adobe Creative software. Experience working with LexisNexis (or similar media database) a plus.
- Willingness to pitch-in with clerical tasks.
- Eagerness to learn more about the nonprofit world, particularly philanthropy.
- Passion for LGBT issues and curiosity for learning more about the LGBT movement.

Areas of skill/experience/background required in PIFP fellow:

<input type="checkbox"/> Accessibility/disabilities	<input type="checkbox"/> Event Planning	<input type="checkbox"/> Politics
<input type="checkbox"/> Activism	<input type="checkbox"/> Finance/business	<input type="checkbox"/> PR/communications
<input type="checkbox"/> Advocacy	<input type="checkbox"/> Fundraising/development	<input type="checkbox"/> Public speaking
<input type="checkbox"/> Campaigning	<input type="checkbox"/> Government	<input checked="" type="checkbox"/> Qualitative research
<input type="checkbox"/> Children's issues	<input type="checkbox"/> Healthcare/health sciences	<input checked="" type="checkbox"/> Quantitative research
<input checked="" type="checkbox"/> Civil rights/social justice	<input type="checkbox"/> Human services	<input type="checkbox"/> Reproductive rights/freedom
<input type="checkbox"/> Coalition work	<input type="checkbox"/> Journalism/publications (print/online)	<input checked="" type="checkbox"/> Social science research/methodology
<input type="checkbox"/> Community/political organizing	<input type="checkbox"/> Law	<input type="checkbox"/> Statistical analysis
<input type="checkbox"/> Criminal justice	<input type="checkbox"/> Legislative process	<input type="checkbox"/> TV/radio
<input type="checkbox"/> Customer service	<input checked="" type="checkbox"/> LGBTQ issues	<input type="checkbox"/> Volunteer management
<input checked="" type="checkbox"/> Data analysis	<input type="checkbox"/> Lobbying	Other: _____
<input type="checkbox"/> Digital media	<input type="checkbox"/> Marketing/sales	Other: _____
<input type="checkbox"/> Diversity/inclusion	<input type="checkbox"/> Performing/fine arts	Other: _____
<input type="checkbox"/> Domestic violence issues	Policy:	
<input type="checkbox"/> Economics	<input type="checkbox"/> Education	
<input checked="" type="checkbox"/> Editing	<input type="checkbox"/> Environment	
<input type="checkbox"/> Education	<input type="checkbox"/> Fiscal	
<input type="checkbox"/> Environmental issues	<input type="checkbox"/> Health	
	<input type="checkbox"/> Legislative	
	<input type="checkbox"/> Other: _____	

Technology skills required in PIFP fellow:

<input type="checkbox"/>	Adobe Creative Suite <i>(Acrobat, InDesign, PhotoShop)</i>
<input type="checkbox"/>	Blog platforms <i>(WordPress, Blogger)</i>
<input type="checkbox"/>	Database management <i>(Salesforce, GiftWorks, Wild Apricot)</i>
<input type="checkbox"/>	Digital marketing/outreach <i>(Twitter, Instagram, Facebook, etc)</i>
<input type="checkbox"/>	E-newsletter platforms <i>(MailChimp, Constant Contact, Vertical Response)</i>
<input type="checkbox"/>	GIS

<input type="checkbox"/>	Graphic design <i>(infographics, etc)</i>
<input checked="" type="checkbox"/>	Microsoft Office Suite <i>(Word, Excel, PowerPoint)</i>
<input type="checkbox"/>	Video/film production
<input type="checkbox"/>	Website design/management <i>(WordPress, SquareSpace, etc)</i>
<input type="checkbox"/>	Other: Photography skills preferred
<input type="checkbox"/>	Other: _____

**Certifications
Required:**

WFA
 WFR
 First Aid
 CPR
 Other: _____

**Language Skills
Required:**

English
 Spanish
 Other: _____