Gentle Reminders:

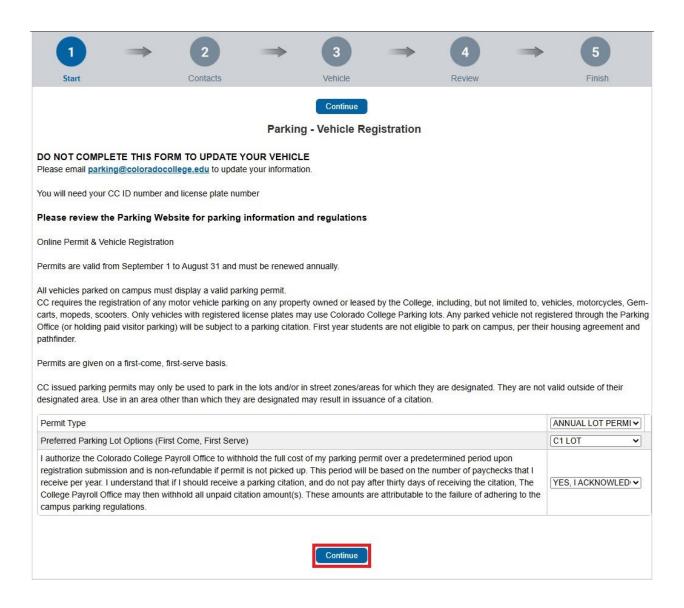
- Submit only one registration per person, submitting multiple registrations may slow down the process
- Registrations are processed manually on a first-come, first-served basis. By submitting, you reserve a parking space from the limited inventory and permits are non-refundable
- Allow time for permit assignments and processing; you will receive a confirmation email once completed.
- You will be notified via email from the Mail Services Center package/mail system when your approved permit is ready for pick-up.

Step-by-Step Guide:

1. Access Omnigo Online Registration: Click Here

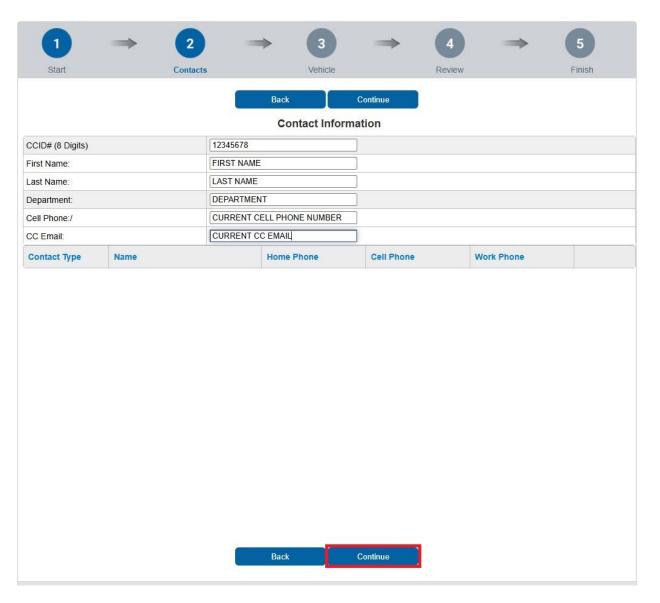
2. Select Permit Type:

- Options: Annual Lot Permit (new tier fee structure) or Annual Street Permit (\$150)
- Choose Parking Lot/Street Options and acknowledge Payroll Authorization.
- Click the "Continue" button.



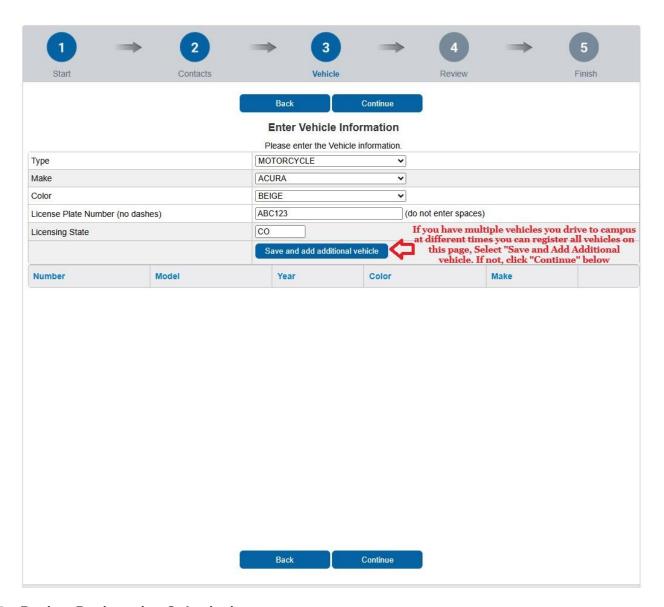
3. Enter Contact Information:

- Provide CCID#, First Name, Last Name, Department, Cell Phone, CC Email.
- Click "Continue".



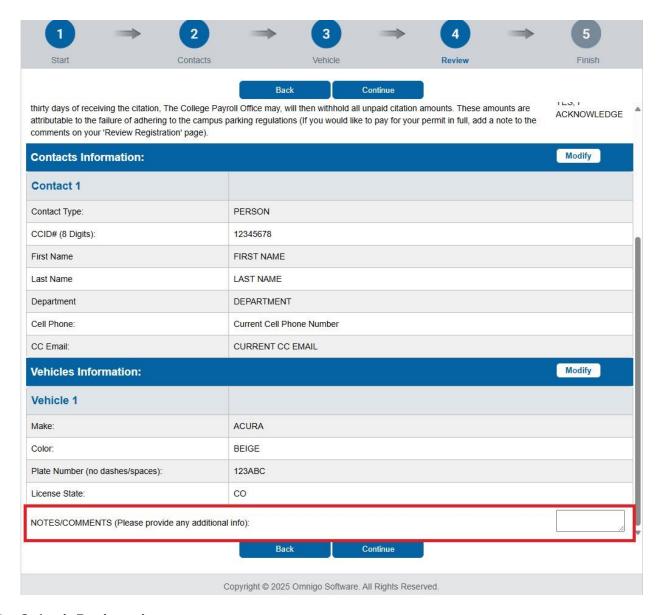
4. Enter Vehicle Information:

- Provide Type, Make, Color, License Plate Number (no dashes/spaces),
 License Plate State.
- If you have multiple vehicles you drive to campus at different times you can register all vehicles on this page. Select "save and add additional vehicle"
 Please note only one vehicle can be on campus at a time
- If not click "Continue"



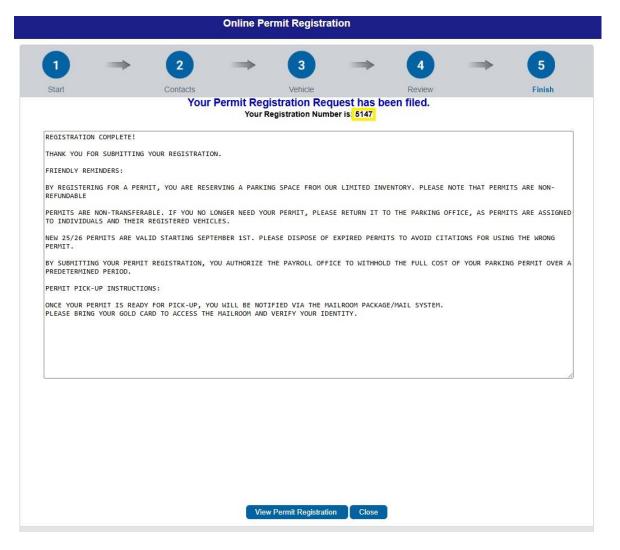
5. Review Registration Submission:

- Modify any section if needed.
- Add additional information in the "NOTES/COMMENTS" section.
- Click "Continue".



6. Submit Registration:

- You will receive a Permit Registration Number.
- No auto-generated email confirmation from Omnigo.
- View and save a PDF of your record.



7. Permit Assignment:

- Your submission will be reviewed and assigned a permit on a first-come, first-served basis.
- You will receive an email from Parking@coloradocollege.edu with your assigned permit location and number and pick-up instructions.