HOW TO APPLY FOR A PARTNER PROGRAM SEMESTER OR YEAR ABROAD & AWAY

1. START THINKING ABOUT OPTIONS EARLY
   - Explore the complete list of CC-approved programs
   - Review the "Advising Guides" section on the Global Education website for specific academic interests
   - Talk to your advisor about best options
   - Research programs that interest you
   - Come to the Semesters Away Fair every Block 1 and Block 5 to explore all the options and meet with programs

2. APPLYING: CC INTERNAL APP & PARTNER PROGRAM APPLICATION
   - Complete the required CC Internal Application for Off-Campus Study in Summit for your top-choice program, to receive required CC approval.
     - Fall & Full Year Deadline: March 15
     - Spring Program Deadline: October 15
   - Also complete the partner program's application, directly with them, as early as possible, as many programs can fill before our CC deadline.
   - Late applications are not accepted in SUMMIT
ONCE ACCEPTED BY YOUR PROGRAM, CONFIRM YOUR LEAVE IN SUMMIT

- Once you are accepted by the partner program and have decided to attend, confirm your leave in Summit.
- You will then be coded in Banner by the Registrar for a leave for all blocks listed on your CC Internal Application.

CONFIRMATION DEADLINES IN SUMMIT:
- Fall Semester & Full Year Deadline: **May 1**
- Spring Semester Deadline: **December 1**

WHAT TO DO ONCE YOU ARE IN THE PROGRAM

- Maintain good academic and disciplinary standing at CC to stay eligible for study abroad/away.
- Carefully review the Canvas CC predeparture orientation course, from the links you are sent via the Summit emails along the way.
- Pay any required confirmation deposit directly to your program; review billing and aid information on the Global Education website.
- Confirm that your passport is valid 6 months past the program's end date. If it is not, then get a renewal immediately. It can take 4+ months to get a new passport.