

A BLOCK AWAY: NEXT STEPS

Program Costs & Aid

Program Fees & Other Costs

All CC Academic Year Blocks Away have three main costs: **Program Fee, Airfare, and Meals**

PROGRAM FEE: This covers your on-site expenses for the program, including housing, excursions, group meals, and insurance coverage. In many cases it also includes a meal stipend to provide additional funds for meals at the program site.

AIRFARE: Block Away programs do not include airfare to/from the program site. This is purchased independently by the students, allowing for greater flexibility in scheduling. If you have received a Block Away Aid Award, a portion of this award may be provided to you to reimburse some of your airfare cost.

MEALS: If a program is off-campus for the full block, students on a CC full meal plan will receive a 1-block reimbursement for their block away. This is provided via direct deposit about 1-2 weeks prior to program departure. You should plan on using these funds to cover all non-group meals while traveling. Students without a CC meal plan, with a reduced plan, or on programs where the travel is only for a portion of the block should anticipate covering the costs of meals with their own funds. Some programs will also provide additional meal funds to support meal expenses on site.

Aid Awards

If you have received a Block Away Aid Award for your off-campus block, the funds will first be applied to the program fee. Any additional aid funds will be provided to you via direct deposit and can be used to reimburse any out-of-pocket expenses, including airfare or meals. Funds are typically provided during the first block of the fall or spring semester. If you have an outstanding balance with the College, the funds will be applied to that balance, so you may not receive a deposit.

WHAT DO I DO NOW?

LOCKING IN YOUR SPOT ON THE BLOCK AWAY ROSTER

COMPLETE & CONFIRM: Complete the forms and questionnaires which appeared on Summit after you were accepted, which then allows you to "Confirm" your place in the program. These should be completed within 2 weeks of your acceptance. Confirming now does not lock you into the program, only confirms a spot on the roster for you. However, if you do not confirm on Summit by your program's withdrawal date, you will be removed from the program roster as a "passive withdrawal".

REGISTER ON BANNER: Once you complete your confirmation on Summit, you will be sent an automated email which contains the COI code needed to register for the course on Banner during Pre-Reg (or later). Use this code to register either during Pre-Reg or by using Drop/Add if your program approval came after pre-reg was complete.

CHECK YOUR PASSPORT: Confirm that your passport is valid for 1 year BEYOND the return date of your block away. If not, then you will want to get a renewal completed as soon as possible. Passport processing can take weeks or months to complete, and you want to have that passport well before your program's departure date.

PLAN FOR HEALTH NEEDS: Review travel health advice from the CDC to determine if any inoculations or preventative medications are needed for your travel destination, then consult with your physician or local Public Health Office about obtaining recommended preventatives. You can look up your program's destination at: <https://www.cdc.gov/travel/destinations/list>.

WATCH FOR ANNOUNCEMENTS: Keep an eye out for announcements from your program's faculty about upcoming mandatory predeparture orientations in the blocks prior to departure (including meetings in May for Block 1 or 2 courses).

Confirming Your Spot & Preparing to Go



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Withdrawal, Deadlines, and Fees

WHAT IF I NEED TO WITHDRAW FROM THE PROGRAM?

We hope that all students accepted into an off-campus block are able to travel with CC. But if you find you are unable to participate, or if you applied to multiple programs and now must choose one, you should withdraw from all off-campus study away blocks you do not plan to join by your program's Withdrawal Deadline. Students who withdraw by the deadline will have no financial commitment to the program or charges for withdrawal. The withdrawal deadline for each block is:

Block 1/2: May 1 - **Block 3/4: August 1** - **Block 5/6: October 1** - **Block 7/8: December 1**

HOW TO WITHDRAW

Log in to Summit, and on the main screen, where your program is listed, use the **blue "Request Cancellation" button** to formally withdraw your application and withdrawal from the program. If you applied for multiple programs, you should also use this process to withdraw from all which you are choosing not to join. *Speaking with or emailing the faculty is not sufficient to officially withdraw, neither is removing the block away course from your Banner registration.* Summit is where all withdrawals must be completed to be official, with the withdrawal date based on your withdrawal request on Summit.

LATE WITHDRAWAL:

The charge for a late withdrawal after your program's deadline, is **25% of the program fee**.

LATE WITHDRAWAL IN THE BLOCK BEFORE DEPARTURE

If you withdraw in the block before departure, such as during Block 3 for a Block 4 course, **the charge increases to 75%** of the program fee.

Due to the increasing charges for late withdrawal, we highly recommend that students make any withdrawal decision as early as possible.

INFORMATION ABOUT THE CLASS.

The Global Education website has a synopsis of the course, its fees, requirements, and academic elements. For additional information regarding the course, including its syllabus, travel itinerary, arrival and departure dates, recommended flight routes, packing recommendations, cultural expectations, and student conduct requirements, you should contact the program's lead faculty and attend all program orientation sessions, when major course components, requirements and expectations will be discussed.

BOOKING FLIGHTS

Your faculty will provide you with instructions on arrival and departure requirements & dates. Flights are booked by each individual student. We recommend working with our travel partner, **Scholar Trip**, to book flights, and that you always book either a refundable ticket or a ticket with CFAR cancellation insurance. Booking the cheapest possible ticket can produce much higher costs for you if your plans change. To book with Scholar Trip, including the potential "deposit now, pay later" option (when available), you can put in a booking request at their CC-Dedicated booking request here:

<https://www.cognitofirms.com/ScholarTrip1/ColoradoCollegeFlightBookingForm>

DIRECT DEPOSIT

Many CC Off-Campus Blocks include meal and transportation stipends which are provided to students 1-2 weeks before departure. To ensure that you receive your stipend from the program, you should confirm with the Finance Office (Spencer Hall) that you have Direct Deposit set up.

CC will never use DD to pull funds from your account. It is only used to provide you with stipend funds electronically. If you do not set up DD with the college, a check will be issued, but we cannot guarantee that you will receive that check in time for your program.

More Information to help you plan.

