

**Colorado College  
Wire Transfer Request**

Date \_\_\_\_\_ Date Required

Department \_\_\_\_\_

Requested by \_\_\_\_\_ Phone # \_\_\_\_\_

Dept. Chair Approval \_\_\_\_\_

Purpose \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**WIRE INSTRUCTIONS - *Please complete all boxes***

Domestic  International  Intermediary Bank

**Attach documentation for Bank and Account Information**

<b>Bank Name</b>	
<b>Bank Routing Number or <i>Swift Code</i></b>	

<b>Account Holder's Name</b>	
<b>Account Number or <i>IBAN</i></b>	

<b>CURRENCY TYPE</b>	<input type="text"/>	<b>AMOUNT (in currency selected)</b>	<input type="text"/>
<b>Country</b>	<input type="text"/>	<b>City</b>	<input type="text"/>
<b>FUND</b>	<b>ORGANIZATION</b>	<b>ACCOUNT</b>	<b>ACTIVITY CODE</b>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
		<b>WIRE FEE</b>	<b>20.50</b>
		<b>TOTAL</b>	<b>\$ _____</b>

**Special Instructions**

**Business Office Approval  
Date**