

FACILITIES SERVICES USED OFFICE FURNITURE INVENTORY

ITEMS	MEASUREMENTS	QTY	COMMENTS	PHOTO
4 DRAWER LATERAL FILE CABINET	52" h X 36" w X 18" d	2 EACH	UNLOCKED- NO KEYS PROVIDED- GOOD CONDITION	
2 DRAWER LATERAL FILE CABINET (METAL)	28"H x 30" W x 18" D	3 each	Unlocked- no keys were provided- good condition with minor scratches	
2 DRAWER LATERAL FILE CABINET	28 3/4"H x 35 3/4" W x 23 3/4" D	1 each	Unlocked- no keys were provided- good condition with minor scratches	
2 DRAWER LATERAL FILE CABINET	29 3/4" H X 36" W X 24" D	1 EACH	Light scratches -no key	
2 DRAWER LATERAL FILE CABINET	30" H x 36 1/2" W x 20" D	1 each	Unlocked- no keys available with minor scratches	

ITEMS	MEASUREMENTS	QTY	COMMENTS	PHOTO
2 DRAWER FILE CABINET (METAL)	29"H x 15" W x 25" D	3 each	No lock-good condition with minor scratches	
2 DRAWER LATERAL FILE CABINET (METAL)	27"H x 36" W x 18" D	2 each	Has lock and keys	
4 DRAWER FILE CABINET (METAL)	52" x 15" W x 28" D	1 each	Mild scratches	

ITEMS	MEASUREMENTS	QTY	COMMENTS	PHOTO
2 DRAWER ROLLING FILE CABINET (WOOD)	22"H x 16 ¼" W x 28 ½" D	1 each	Has lock and key. Older style file cabinet	
SMALL 2 DRAWER FILE CABINET-LIGHT WEIGHT	27" H x 14 ¼" W x 18" D	1 each	Moderate scratches- has a keys	
DESK	29" H x 63" W x 31 ½" D	1 each	No drawers within the desk (just a shell). Mild Scratches.	
DESK	29" H x 59 ½" W x 29 ¾ D	1 each	Mild scratches. No keys came with the desk	

ITEMS	MEASUREMENTS	QTY	COMMENTS	PHOTO
DESK (WITH GLASS HUTCH- SEE NEXT ITEM BELOW)	29"H x 59 ½" W x 24 D	1	Moderate scratches on top of desk. (WITH GLASS HUTCH- SEE NEXT ITEM BELOW)	
GLASS HUTCH- GOES WITH DESK LISTED ABOVE	53 1/8" H x 59 ½" W x 16" D	1	Minor scratches- very heavy-- GOES WITH DESK LISTED ABOVE	
L-DESK WITH LEFT HAND RETURN DESK	29 ½" H X 66 W x 65.5" D	1	Good Shape THIS IS NOT AVAILABLE! CURRENTLY ON HOLD PER REGISTRARS' OFFICE	
STUDENT STUDY CAREL	53 ¾"H x 42" W x	1	Good condition	

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WHITE METAL STORAGE CABINET	71" H x 35 1/2" W x 17 3/4" D	1	Minor dents on doors- has a key for lock	
Tall storage cabinet	65 1/2" H X 24" W x 24" D	1 each	Mild scratches, no shelves were received for the upper cabinet from the department.	

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Tall storage cabinet	66 ½" H x 24"W x 18"D	1 each	Mild Scratches No key	
Book Shelf	71 ¼" H x 36"W x 13"D	1 Each	Moderate scratches	
Padded stools	26" H x 20" W x 14" D	2 each	Good conditions	

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BLACK ROLLING CONFERENCE CHAIRS	41" H x 19 ¾" W x 24" D	7 each	Good condition	
Wooden Chairs	40" H x 16 ½" W x 18" D	2 each	Fair condition	
FABRIC CHAIRS	28 ½" H x 20" x 20" D	8 each	Good condition	
Coffee table	18" H x 43" W x 15" D	1 each	Table has been refinished	

ITEMS	MEASUREMENTS	QTY	COMMENTS	PHOTO
Table	29 ½" H x 36" W	1 each	Minor scratches loose leg. TEMPORARLY ON HOLD	
Table	29 ½" H x 60" W x 36" D	2 each	Minor scratches TEMPORARLY ON HOLD	
Table	28" H x 60" Wx 36" D	1	Moderate scratches and finish on table is worn	

ITEMS	MEASUREMENTS	QTY	COMMENTS	PHOTO
Bulletin Info Tower	82 ½" H x 26 ¼" W	1	Good condition	