

## Ways That I Can Support Your Applications for External Funding

- Tess Powers, Director of Faculty Research Support (x6318)

- 1) Helping you identify projects of interest that might have external funding possibilities
- 2) Helping identify funders for your key projects or sabbatical leaves
- 3) Staying informed on new funding opportunities, and sharing information when there's a potential fit with your scholarly interests
- 4) Staying informed on internal funding opportunities so that I can provide advice on when external funding should (or should not) be pursued
- 5) Maintaining and sharing a spreadsheet of various fellowship awards, their deadlines and their award lengths/amounts
- 6) Helping you develop a strategy for applying for funding based on available funders, their deadlines and your schedule and funding needs
- 7) Reading proposal guidelines carefully to ensure the proposal meets all technical requirements
- 8) Developing a detailed budget, when required, and drafting language for the budget justification
- 9) Reading early drafts of proposal narratives for structure, tone, message, clarity and comprehensiveness and providing suggestions to improve its competitiveness
- 10) Providing or drafting language in cases where institutional information is requested
- 11) Arranging for a letter of support from the Dean, when appropriate
- 12) Helping arrange for a commitment of internal match money in cases where it would improve the proposal's competitiveness
- 13) Ensuring that internal approval for the grant submission is obtained and documented
- 14) Proofing final drafts of narratives and other proposal components (such as CVs)
- 15) Drafting abstracts (required with some applications)
- 16) Calling the funder's program officers with questions (or letting you know under what circumstances it would be best for you to call)
- 17) Tracking whether recommenders have submitted their letters (and communicating with recommenders when appropriate)
- 18) Completing final application details, such as filling out forms, making copies, assembling FedEx packages, etc.
- 19) Submitting proposals online
- 20) Delivering FedEx packages to a drop box or store location and tracking their delivery
- 21) Toasting you when it's funded
- 22) Helping you negotiate the post-award process. (More on that later.)