

June 2020

Dear Children's Center Parents,

Given the current state of the economy due to COVID-19 it has been decided that tuition rates for the 2020-2021 fiscal year will not increase at this time. Current rates are listed on the last page.

Tuition Rate and Payments:

- The monthly tuition rate is due the first business day of each month for childcare services provided that month (i.e. tuition paid on July 1 is for the month of July) Checks (made out to C.C.C.C). **The Center does not accept credit cards or cash.**
- A late fee of \$25.00 will be charged and enforced if payment is not received on the first business day of each month.
- Colorado College employee parents may elect to have the monthly tuition deducted from their paychecks. A form authorizing payroll deductions for child care tuition payments must be completed and submitted to me. I sign the form and then submit the completed form to the office of Human Resources for the deductions to begin on your paycheck. The monthly tuition will be deducted in 2 payments; on the 15th paycheck for childcare services provided on the 1st through the 15th and deducted on the last business day of the month for childcare services provided on the 16th through the last business day of the month.
- A \$25 service fee for returned checks will be charged.
- There will be a \$30 sibling discount applied each month to currently enrolled full time families. (I.e. full time preschool-full tuition, sibling infant- \$30 monthly discount applies.)

Tuition Discount:

A tuition discount program is available for full time Colorado College employees and students. The discount is based on the total household income, (U.S. Census Bureau, Colorado Springs City Data) not the individual college employee's wage. The household income ranges to qualify for a discount is:

Household Income of \$0.00- \$61,324 = 20% discount

If your household qualifies for a discount, please provide Nan or myself a copy of your 1040 tax form for 2019 for verification purposes.

Child Pick Up Late Fees:

We pride ourselves on being a school whose parents are on time and strive to have no violations of late pick up. Parents/families are required to pick up children by 5:30 p.m. (clock located by main entrance). Children who are at the Center late get anxious and Center employees who have worked a full day need to know they can count on leaving their job promptly. Being able to leave on time is a significant contributor to job satisfaction and the happiness of children.

Parents arriving after the center closes will be penalized as follows:

\$5.00	1-5 minutes late
\$10.00	6-10 minutes late
\$15.00	11-15 minutes late
\$20.00	16-20 minutes late
\$25.00	21-25 minutes late
\$30.00	26-30 minutes late

If there are 4 or more late pick-ups in a 12 month period, there will be a \$40.00 late fee per additional violation, and a meeting will be set up with the parents and the Director to discuss the continuation of childcare at the Center.

If you have any questions regarding this information please contact Nan or myself. Please review the child care rate chart attached to this letter. Thank you for your continued support of "Little CC".

Danielle Martinez

Director

Cheryl Schlessman Bennett Children's Center

Colorado College C.S.B. Child Care Options	July 2020-2021 Tuition Campus & Alumni Monthly Rates	July 2020-2021 Tuition Community Monthly Rates
Infant Full Time (M-F)	\$1112.00	\$1122.00
Toddler Full Time (M-F)	\$1100.00	\$1110.00
Preschool Full Time (M-F)	\$995.00	\$1005.00
School Age 2:30 – 5:30 (M-F)	\$329.00	\$332.00