

September 2, 2020

Dear CCCC Families,

Colorado College remains committed to ensure the health and wellbeing of the entire campus community. To meet this commitment, Tuesday September 1, 2020, the College announced that classes are moving to remote delivery for the remainder of Block 1 and most classes will be remote for the remainder of the Fall Semester.

I continue to monitor the state's health guidelines for childcare centers and it's alignment with the college's guidelines on employees and operations. I understand the requests to increase the centers hours of operations. I am unable to forecast when the college's limited operational status will be lifted.

The Children's center hours of operation will remain at 5 hours. Morning snack and a limited menu lunch will be served. I am taking into consideration adding a half hour at the start of the day.

Tuition will continue on a daily rate for care. Billing for September 1-September 15 will be billed on September 15. Billing for September 16-September 30, will be billed on September 30. Billing for October 1-15 will be billed on October 15. Billing for October 16-October 30, will be billed on October 30.

To ensure there is accurate staffing, classroom use, meal service and supplies, please email me **no later than Monday September 14** with any updated schedules and/or a plan to return.

We will continue with outdoor drop-off and pick-up, illness screening procedures and a strict illness policy, social distancing strategies, mask wearing and intense cleaning and disinfection.

Thank you for your continued support of the Children's Center,
Danielle Martinez

cc: Barbara J. Wilson, Associate Vice President for Administrative Services