**Fellowship Description**

This information will be made available to all fellowship applicants. Please type or paste responses directly into boxes below. Boxes will expand to fit.

<table>
<thead>
<tr>
<th>Organization Name:</th>
<th>National Conference of State Legislatures: Health Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location (City/State):</td>
<td>Denver, CO</td>
</tr>
<tr>
<td>Organization’s Website:</td>
<td><a href="http://www.ncsl.org">www.ncsl.org</a></td>
</tr>
</tbody>
</table>

- [ ] Yearlong Fellowship (June 2016-May 2017)
- [x] Summer Fellowship (June-August 2016)

**Organization’s Mission and Goals (50 words or less):**

**NCSL Mission Statement**

- To improve the quality and effectiveness of state legislatures.
- To promote policy innovation and communication among state legislatures.
- To ensure state legislatures a strong, cohesive voice in the federal system.

The National Conference of State Legislatures is the bipartisan organization that serves the legislators and staffs of all the states, commonwealths and territories. NCSL provides research, technical assistance and opportunities for policymakers to exchange ideas on the most pressing state issues and is an effective and respected advocate for the interests of the states in the American federal system. In short, NCSL offers states support, ideas, connections and a strong voice on Capitol Hill.

NCSL staff provide nonpartisan, unbiased and comprehensive information to help state legislators make more informed decisions on the full range of state policy issues, from agriculture to zoning. Information services include maintaining and updating a national information clearinghouse of resources; tracking state legislative activities on a variety of topics; monitoring federal actions that affect states; writing and publishing hundreds of reports, issue briefs, Web documents and a monthly magazine; conducting meetings and seminars for state legislators and legislative staff; responding to thousands of phone and email requests from constituents, the media, and others; and providing in-state testimony at legislative hearings when requested.
Title of PIFP Fellow: Health program fellow

Primary responsibilities of the PIFP fellow (please list, 100 words or less):

NCSL’s Health Program covers a variety of health policy issues, such as health reform, health access, public health and wellness initiatives, women’s health, primary care, oral health, pharmaceutical issues, health insurance regulation and reforms, Medicaid, the State Children’s Health Insurance Program (SCHIP), chronic disease prevention and control, and many other issues. A fellow who works in NCSL’s Health Program would be involved in assisting one or more staff in tracking state legislation, updating web pages on various topics, answering requests for information, helping prepare for meetings to inform state legislators, and likely contributing to brief publications.

Qualifications sought in the PIFP fellow (please list, 100 words or less):

Most importantly, summer fellows should be motivated to learn and contribute. Students should also have good research, writing, and computer skills. Interest in government, public policy and health issues is a big plus. Because NCSL is bi-partisan, students must be able to work on politically charged issues without letting personal bias about them slant the work or products. This is not a good placement for students who desire to advocate particular positions during their experience. However, it is good policy training for future advocacy.

(continued next page)

Skills/Experience sought in the PIFP fellow:

- Activism
- Advocacy
- Campaigning
- Children’s issues
- Civil rights/social justice
- Coalition work
- Community/political organizing
- Criminal justice
- Customer service
- Data analysis
- Digital media
- Disabilities issues
- Diversity issues
- Domestic violence issues
- Economics
- Editing
- Education
- Environmental issues
- Event Planning
- Finance/business
- Fundraising/development
- Government
- Healthcare/health sciences
- Human services
- Journalism/publications (print/online)
- Law
- Legislative process
- LGBTQ issues
- Lobbying
- Marketing/sales
- Performing/fine arts

Policy:
- Education
- Environment
- Fiscal
- Health
- Legislative
- Other:

Technology Skills Required:
- Excel
- Power Point
- Publisher
- GIS
- Graphic design
- Database management
- Constant Contact
- Publisher
- Other:
- Social media
- Video/film production
- Website design

Certifications Required:
- WFA
- WFR
- First Aid
- CPR
- Other:
Language Skills Required:  ☐ Spanish   Other:  ________________________________