

COLORADO COLLEGE

Dear current or former Colorado College student:

This letter serves as official notification that, effective August 1, 2012, Colorado College has partnered with Colorado Springs Health Partners, PC to provide health services for students at Boettcher Health Center. Previously, the health center was operated by Health Professionals, Ltd. and prior to that by the College.

Should you need to request your records, please be aware:

- Medical records of former students (withdrawn or graduated) will be retained at Boettcher Health Center, in a secure and locked location that insures patient confidentiality, for a ten year period (as required by law) following the student's last contact with the health center. These records will be requested and distributed through Colorado College.
- Medical records of students seen after August 1, 2012 will be established and stored with Colorado Springs Health Partners, PC. through their electronic health record system. These records will be requested and distributed through Colorado Springs Health Partners.
- Anyone treated at Boettcher Health Center- Colorado College can request a copy of his or her medical or mental health records by providing a completed Authorization for Release of Protected Health information (available through your current provider or from Boettcher Health Center) to:
Boettcher Health Center, Operated by Colorado Springs Health Partners
1106 N. Cascade Ave.
Colorado Springs, CO 80903
FAX: 719-389-6928

As of August 5, 2011 student mental health records are stored separately from medical records. Students can request a copy of mental health records by providing a completed Authorization for Release of Protected Health information (this form is different from the *medical* record form and is available through your mental health provider or the Counseling Center) to:

Counseling and Psychological Services
Colorado College
14 E. Cache La Poudre St.
Colorado Springs, CO 80903
FAX: 719-389-6064

Medical Release Request forms are available at www.coloradocollege.edu/Boettcher. Please contact the Boettcher Health Center at 719-389-6384 with any questions.

Sincerely,

Colorado College and Colorado Springs Health Partners, PC

Student Life Office
Colorado College
14 E Cache La Poudre St.
Colorado Springs, CO 80903
719-389-6689