

Staff Council Minutes
June 23, 2014

3:00p.m.

Attendees: Joseph Sharman, Bethany Grubbs, Diane Westerfield, Stormy Burns, Lori Cowan, Susan Brickell, Emily Anding, Richard Bishop, Brenda Soto, Denise Sheridan, Kathy Gonzalez, Erica Hardcastle, Arielle Mari, Nancy Fox

Ongoing Business

1. Approve last meeting's minutes
Minutes approved.
2. Strategic Planning and Staff Council involvement
No updates
3. Staff Council communication and feedback
 - a. Answering Staff Council email and web inquiries
 - i. Suggestion to use Bemis Great Hall as a staff lunch area
Discussion and motion to address this issue on the website, post information about eating in Gates Common Room, and explain why we can't use Bemis as a location for staff to eat lunch. Joseph made motion, seconded by Nancy, motion passed.
 - b. Other feedback?
No new items were submitted
4. Follow-up on Co-Chair meetings with HR and the President
 - a. Committee membership and nominees follow-up
Discussion about fairness in regards to faculty deciding to cut number of staff on committees. Now cmtes have equal # of faculty to staff. The Faculty Handbook outlines the make-up of the committees. This is a one year trial. We may end up going back to the status quo next year.
5. Report on Staff Council lunches, decide who hosts the next
May lunch went well. Positive feedback received.
Wait until Block 1 for next lunch. In mid-August, Joseph and Richard will connect to get it set up.
6. In the Loop
 - a. Staff Council report

Topics to discuss at the In the Loop on June 25th: Mention committees, the new staff council members, lunch on Staff Council, and staff salary letters.

Richard had a request from Tara Misra to address staff about the resources available through the Wellness Center.

- b. Agenda (Get to Know video follow-up)
 - c. Making sure everyone uses a microphone during the Q&A
7. Items we need to address or follow-up on later
- a. Staff luncheon sessions (Aaron Cohick)
 - b. Campus smoking ban discussion (Bethany)
Nothing to report
 - c. Appointed diversity/inclusion member (Nancy)
Nothing to report
 - d. Two-week pay period proposal (Stormy)
Focus for this coming year - 2 week pay period. Hold off mentioning this at In the Loop. Staff Council could take it to the HR/payroll office. Need to tie it in to "place of excellence".

Motion to continue to pursue a two-week pay period. Seconded. Motion passed. Stormy asked Council to research and send her 'good reasons/bad reasons' for a two-week pay period.

Next steps - Barbara Wilson? Stacy Davidson? Workplace Excellence Cmte?

Produce letter, and co-chairs will present at next meeting.

Subcommittees (those without new reports are listed here)

- e. N/A

Special Reports

1. President's report– SKIP TODAY
2. Human Resources report– SKIP TODAY
3. Campus Committee reports (Compensation Committee, etc.)– SKIP TODAY

Subcommittee Reports, including action items to address, 10 minutes

1. Assistance Fund/Vacation Sharing (Bethany, Lori)
Pleased with what college is currently doing. This subcommittee's work is done.

2. Events Planning Committee (Bethany, Denise, Kathy G., Susan; also Jodi Hinz, Kelley Mathers, Lisa Brommer)
Nothing to report
3. Listserv for Liberal Arts Staff Councils (Joseph, Nancy)
Aimee did something, but not sure what it was - Nancy to check with her. Joseph again asked Council to sign up.
4. Staff Amenities Brochure/Website (Cindy, Nancy, Andrew)
Nothing to report
5. Staff Recognition (Bethany, Cindy, Denise; also Lisa Brommer)
Nothing to report
6. Staff Training/Professional Development (Aimee, Bethany, Diane, Lori; also Lisa Brommer)
Waiting on results from survey

New Business

1. Staff Council positions, Joseph, 15 minutes
We need to elect a new Co-Chair (Bethany), Committee Liaison (Kathy), Election Officer (Stormy), and IT Coordinator (Andrew)
The current holders talked about their positions

Nominees:

Denise for Co-Chair

Erica for Committee Liaison

Richard for Election Office

Arielle for IT Coordinator

Motions passed for nominations, seconded, approved.

2. Other business/future agenda items?
New members need to get their shirt sizes to (Stormy?) so she can get them ordered. \$25

Leftover money in the budget to go toward purchasing lunch booklets for Rastall.
3. Action Points, Bethany
Sign up for the Listserv
Send list to Stormy

Meeting adjourned 4:00p.m.