Organization Name: Atlas Preparatory School
Location (City/State): Colorado Springs, CO
Organization’s Website: www.atlasprep.org

Yearlong Fellowship (June 2016-May 2017)
Summer Fellowship (June-August 2016)

Organization’s Mission and Goals (50 words or less):
Atlas is a unique public school experience that goes beyond a traditional educational environment. By offering additional supports both inside and outside of school, Atlas seeks to help create a more stable and supportive environment for students and families. Our mission is that all Atlas students will embrace self-fulfillment through education, character and community so that they can pursue their best self.

Title of PIFP Fellow: Community Programs Fellow

Primary responsibilities of the PIFP fellow (please list, 100 words or less):
Atlas Preparatory School’s environment welcomes applicants who are relentless in their aim to help Atlas promote and connect the vision and mission of Atlas to the community at large. Below are some of the tasks required:
- Communicate with prospective families to arrange tours, facilitate enrollment and new student orientation
- Identify local nonprofit organizations to create partnerships and establish resources for families
- Assist with marketing through the creation of social media, tv commercials, radio ads and promotional materials
- Assist with the planning and execution of Atlas Prep family events (i.e., food pantry, family potlucks, parent orientation, etc.)
 Assist with ongoing fundraising and development programs by helping expand the network of individual donors

Research potential grant funding opportunities and assist with writing and completing grant applications

Assist with a variety of administrative and operations related tasks

Qualifications sought in the PIFP fellow (please list, 100 words or less):

- Embody the characteristics that the school wishes the students to uphold, especially respect, excellence, authenticity, curiosity, hard work, and professionalism.

- Demonstrated ability to work well on a team, especially with parents and community members.

- Flexibility and initiative necessary to contribute to a start-up organization.

- Professional demeanor and passion for working with at-risk students and families.

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Skills/Experience sought in the PIFP fellow:

- Activism
- Advocacy
- Campaigning
- Children’s issues
- Civil rights/social justice
- Coalition work
- Community/political organizing
- Criminal justice
- Customer service
- Data analysis
- Digital media
- Disabilities issues
- Diversity issues
- Domestic violence issues
- Economics
- Editing
- Education
- Environmental issues
- Event Planning
- Finance/business
- Fundraising/development
- Government
- Healthcare/health sciences
- Human services
- Journalism/publications (print/online)
- Law
- Legislative process
- LGBTQ issues
- Lobbying
- Marketing/sales
- Performing/fine arts

Policy:
- Education
- Environment
- Fiscal
- Health
- Legislative
- Other:

Technology Skills Required:

- Excel
- Power Point
- Publisher
- GIS
- Graphic design
- Database management
- Constant Contact
- Social media
- Video/film production
- Website design

PUBLIC INTEREST FELLOWSHIP PROGRAM
Colorado College
14 East Cache La Poudre Street, Colorado Springs, Colorado 80903
Lani.Hinkle@ColoradoCollege.edu 719-227-8175
www.CCpublicinterest.com
Certifications Required:  
- WFA  
- WFR  
- First Aid  
- CPR  

Other:  

Language Skills Required:  
- x Spanish  

Preferred, not required