

## **BOARD OF TRUSTEES**

**November 5, 2011**

**9:15 A.M.**

**Slocum Commons Room**

### **SUMMARY OF PROCEEDINGS**

In attendance: Susie Burghart, Bill Campbell, John Chalik, Dan Cooper, Alan Harris, Bill Hybl, Mike Lampton, Amy Louis, Bob Manning, Manuel Martinez, Eben Moulton, Karen Pope, Jack Pottle, Adam Press, Harold Price, Jane Rawlings, Bob Selig, Van Skilling, Brian Thomson, Jill Tiefenthaler, Isabel Werner, Cole Wilbur, Jack Wold, Nancy Woodrow, Sue Woolsey

Faculty: Jonathan Lee

Staff: Dave Armstrong, Susan Ashley, Jermyn Davis, Mike Edmonds, Steve Elder, Mark Hatch, Robert Moore, Linda Petro, Ken Ralph, Jane Turnis

Student: Ben Quam

Trustees not in attendance: Sue Allon, Neal Baer, Chad Milton, Doug Norberg, Bob Ross, Mike Slade, Brian Williamson

#### **Introductory Remarks**

Chair Sue Woolsey called the meeting to order at approximately 9:00 a.m. and welcomed trustees, faculty, staff and students. She thanked the trustees for an exciting meeting and welcomed new trustee Alumni Association Board President Alan Harris '77.

#### **Oath of Office**

Co-Vice-Chair Bob Manning administered the oath of office to new trustee Alan Harris '77.

#### **President's Report**

President Jill Tiefenthaler stated that she is honored and grateful to be at the college as its 13<sup>th</sup> president. Her first few months have been energizing and inspiring.

President Tiefenthaler updated the trustees on the dean's search. A special faculty meeting was held to discuss the structure of the dean's office and upcoming search as well as shared governance at CC. Shared governance will continue to be discussed in order to clarify the best approach for the college. With regard to the dean's position, a national search will not be held, as an internal candidate will be selected. President Tiefenthaler also remarked that the director of the library and director of campus safety positions will need to be filled during this academic year. As the vice president for information management role is currently being filled on an interim basis by David Armstrong, a search for this position may not occur immediately.

Professor Shane Burns recently received a commendation from the State of Colorado's General Assembly recognizing his Nobel Prize-winning research with the Supernova Cosmology Project. Professor Henry Fricke's work with students on plant-eating dinosaurs was published in the journal *Nature*. For the newly-admitted class of 2015, the college had an admit rate of 25.8% and yielded 38.5% of those students. Thirty-five percent of the class has admission academic ratings in the top two bands, a significant increase from last year, and 20.2% of the class self-identify as American ethnic minorities. Alumni are pleased with the selectivity, but hope that the college does not sacrifice an eclectic student body for selectivity.

Campus safety continues to be a high priority for the college. More safe-ride shuttles have been added and a new weekend shuttle to transport students who need rides downtown or to local shops will begin next week. Dean Mike Edmonds, Campus Safety Director Ron Smith, and their teams continue to work closely together to keep the community as safe as possible.

Staff morale continues to be of concern. Over the past year, Human Resources worked on a process to review and redesign our current compensation program to meet the future needs of the college. Forums will be held to release this information to the campus community.

President Tiefenthaler updated the trustees on the construction remodel of the El Pomar Sports Center and CC's athletic team performance so far this year. She also spoke about the status of the Southern Collegiate Athletic Conference and the new National Collegiate Hockey Conference. Head Ice Hockey Coach Scott Owens' contract has been renewed. President's Cabinet (previously known as the Senior Staff) meeting minutes will be shared through a new college leadership website.

President Tiefenthaler reported that her top three fundraising priorities are the El Pomar Sports Center, the Walton Challenge, and unrestricted giving, particularly at the 1874, President's Circle, and annual giving levels.

President Tiefenthaler shared the many comments she heard during her fall listening tour travels, as well as the listening sessions she has conducted so far with students, faculty, and staff on campus. She concluded her report by stating that she plans to release a document to the trustees that will not only describe what she has heard during her year of listening in 2011-2012 but will also include a series of questions that will guide the year of strategy that will follow in 2012-2013.

### **Dean's Report**

Dean Susan Ashley reported that there is a project under consideration that discusses lowering the class size limit in many, but not all, classes from 25 to 18 students in order to allow more active, spontaneous class discussions; the assignment of more papers and/or rough drafts of papers; greater flexibility in other assignments; and closer faculty-student collaboration. The Faculty Executive Committee is taking the lead on this project and will consider its impact on teaching, the budget, and CC's competitiveness amongst its peers.

### **Faculty Executive Committee (FEC) Chair's Report**

Professor Jonathan Lee reported that it has been a productive and happy year so far for the FEC. Ongoing projects include nurturing and improving the quality of teaching; improving morale on campus, especially for the staff; and rebuilding trust and transparency for the college community. The FEC continues the class size discussion and is considering the pedagogical and financial aspects of this change.

The few Faculty Handbook changes that were suggested by the Board of Trustees in May were approved by the faculty. The Governance Committee of the FEC will proceed with an ongoing review of the handbook that will include conversations about faculty governance, committee structure, and committee work. On-line education and how it relates to what the college does is also being discussed.

### **Colorado College Student Government Association (CCSGA) President's Report**

CCSGA President Ben Quam reported that the following topics are of highest interest to the students: diversity, the social scene and campus safety, understanding how decisions at the college are made, and students' post-graduation transition. The CCSGA's goals for the year include increasing their

communication, increasing their institutional memory of processes and how decisions have been made from one year to the next, and increasing their advocacy for the students.

The CCSGA has made great strides in their transparency to the campus by posting their budget and election data on-line. The website also has fresh content every week. Each student group is now expected to turn in a blockly report to the CCSGA. The student question and answer sessions with the president were well-received and well-attended. A weekend shuttle for CC students will begin next weekend in order to provide transportation to the downtown area and local shopping establishments. An amnesty policy with regard to medical emergencies and alcohol use is being discussed. The CCSGA submitted a proposal to the Governance Committee of the Board of Trustees to consider adding a student trustee to its ranks.

### **Consent Agenda**

The following items on the consent agenda were moved, seconded, and approved: The May 21, 2011 minutes and the notice of a proposed bylaws amendment to eliminate “Legal Counsel/General Secretary.” In accordance with the bylaws, the trustees will vote on the final acceptance of this bylaw change after a 30-day waiting period.

### **Audit Committee, Jane Rawlings, Chair**

Jane Rawlings reported that the college’s external auditors Clifton Gunderson, LLP, presented their report on the audit of CC’s financial statements for the fiscal year ending June 30, 2011. They rendered an unqualified opinion. The auditors also reviewed the single audit report which reflects their findings related to internal control over financial reporting and compliance matters. While no material weaknesses were identified, significant deficiencies related to information technology controls, policies, and procedures were reported. The college concurred with the findings and will begin to address them. The committee recommended that the full Board approve the audited financial statements. The full Board moved, seconded, and approved this recommendation.

### **Advancement Committee, Cole Wilbur, Chair**

Cole Wilbur reported that the recent alumni survey is available from the Advancement Office. Please contact Vice President for Advancement Steve Elder for a copy.

### **Academic Program Committee, Mike Lampton, Chair**

Mike Lampton reported that the committee recommends that the full Board approve the following: professor emeritus status for Judith Genova; honorary degrees to be awarded at the 2012 commencement to Abigail Washburn ’99 (commencement speaker), Johnny Smith, and Joe Garcia; and Drama/Dance department tenure-track hire Shawn Womack. The full Board moved, seconded, and approved these recommendations. The committee will also encourage the campus Academic Events Committee to consider proposing Dr. Harlene Hayne ’83 and Dr. Samuel Taylor ’73 for alumni honorary degrees at Opening Convocation. Dr. Hayne and Dr. Taylor were both submitted as possible candidates for honorary degrees during the 2012 commencement.

The committee also discussed making a bylaw change that will no longer require the Board to approve tenure-track faculty hires, but asks that they only be informed of the hires. This will in no way affect the requirement that the Board approve all final tenure appointments. Current practice with faculty hires is time-sensitive and rarely coincides with a Board meeting, making the approvals ex post facto ratifications. Dean Susan Ashley was asked to draft the change language.

### **Alumni Association Board (AAB), Chad Milton, President**

A verbal report was not given during this Board meeting. Please see the November 2011 Board agenda book for an update.

**Buildings and Grounds Committee, Dan Cooper, Chair**

Dan Cooper reported that the committee discussed the new childcare center and approved the budget of \$2 million.

**Budget and Finance Committee, Bob Selig, Chair**

Bob Selig reported that the committee recommends to the full Board the approval of the adjusted budget for 2011-2012. The full Board moved, seconded, and approved this recommendation.

**Investment Committee, Eben Moulton, Chair**

Eben Moulton reported that as of the year ending June 30, 2011, the one-year return was 21%, and the endowment was at \$540 million.

**Visibility Committee, Neal Baer, Chair**

A verbal report was not given during this Board meeting. Please see the November 2011 Board agenda book for an update.

**Student Life and Enrollment Committee, Brian Williamson, Chair**

A verbal report was not given during this Board meeting. Please see the November 2011 Board agenda book for an update.

**Information and Technology Committee, Brian Thomson, Chair**

A verbal report was not given during this Board meeting. Please see the November 2011 Board agenda book for an update.

**Governance Committee, Nancy Woodrow, Chair**

A verbal report was not given during the open portion of this Board meeting. Please see the November 2011 Board agenda book for an update.

**Additional Business**

Chair Sue Woolsey reported that the full Board will have a retreat during the summer of 2012. Information regarding location and dates will be given in the coming weeks.

**Executive Session**

The full Board went into executive session at 10:20 a.m. and adjourned approximately an hour and 15 minutes later.

Respectfully submitted,

A handwritten signature in cursive script that reads "David M. Lampton". The signature is written in black ink on a light-colored rectangular background.

David M. Lampton  
Secretary