

# COLORADO COLLEGE

A UNIQUE INTELLECTUAL ADVENTURE

## ***Print and keep for your records***

In order for the Health Professions Advising Committee to send an accurate *committee letter of evaluation* on your behalf to the professional schools to which you are applying, please complete and return the following forms to the Health Professions Advising Office prior to beginning your application process. If you are not planning to attend medical school in the fall immediately following your graduation from CC, you are highly encouraged to complete as much of this information as possible prior to leaving campus.

- Personal Information Packet – packet will include the following pieces:
  - Personal Information Form – complete electronically and submit via email
  - Resume – complete electronically and submit via email
  - Personal statement – complete electronically and submit via email
  - Photo (head shot no larger than 3” – passport size)
  - Transcripts from any schools other than CC
  - Waiver for the Colorado College HPA Committee Letter & Listing of Letters of Evaluation Waivers– complete form electronically, print, and sign
- A Waiver & Request for Letter of Evaluation form must be completed and given to each evaluator. Be sure to discuss your professional plans as well as confidentiality with each of these individuals. It is advisable to make your request before the end of 8th block. Also, request letters of evaluation from those who have insight about you.
- Request a personal interview with the Health Professions Advising Manager or Committee, before the end 8th block of your senior year, so they will be further acquainted with you. This additional information is very much to your advantage when the committee is constructing your committee letter of evaluation.
- Take the MCAT, DAT GRE or other specific entrance test.  
**When you register for the entrance test, authorize the testing organization to send your scores to the Health Professions Advising Office.**
- Check with the Health Professions Office to see if all your “*Letters of Evaluation*” are on file.
- Designate your Health Professions Advisor/Advising Committee authorization to view your application data before submitting your professional school application(s).**

Once your file is complete, your MCAT, DAT or GRE scores are received in the HPA Office, your application is submitted to AMCAS, AACOMAS, TMDSAS, VMCAS or other application service and is processed; the Health Professions Advising Committee will prepare the committee letter of evaluation on your behalf. Please inform the Health Professions Advising Office when you are selected for interviews and when notifications from schools are received.

Contact the Health Professions Advising Office with any questions, 719-389-6429.