Organization Name: Palmer Land Trust
Location (City/State): Colorado Springs, CO
Organization’s Website: www.palmerlandtrust.org

☑ Yearlong Fellowship (June 2016-May 2017)
☒ Summer Fellowship (June-August 2016)

Organization’s Mission and Goals (50 words or less):
Palmer Land Trust is a 501(c)(3) conservation organization working to preserve open lands across southeastern Colorado. Since its inception in 1977, PLT has protected 103,000 acres of public open spaces, working ranches, scenic areas, and important habitat, making it one of the 15 largest local land trusts in the country.

Title of PIFP Fellow: Stewardship Intern

Primary responsibilities of the PIFP fellow (please list, 100 words or less):
- Set up monitoring visits at a mutually-agreeable time with landowners
- Prepare for and conduct annual monitoring visits on an assigned list of PLT-protected properties
- During visits, evaluate the condition of the property, take pictures at designated photo points, and make GPS track of visit
- Write up report on visit, including converting GPS information to a usable format and organizing and memorializing photographs
- Update and record property information in CiviCRM, our information tracking database
- Identify document gaps and discrepancies in the PLT document archive, locate and prepare scanned documents, and save in the appropriate file
- Plan and execute a volunteer work day on a property owned by PLT
Qualifications sought in the PIFP fellow *(please list, 100 words or less):*

- Attention to detail and exceptional organizational skills
- Ability to think critically and work independently and productively
- Driver’s license and good driving record
- Ability to hike on properties, use a camera, and use a GPS device (after training)
- Excellent computer skills, including proficiency in Microsoft Office and Adobe Acrobat
- Willingness to learn, or experience with, recordkeeping databases
- Ability to interact with partners and landowners in a friendly, professional manner
- Ability to prioritize and multi-task effectively and efficiently
- Excellent people skills with strong verbal and written communication skills
- Positive ‘can do’ attitude while maintaining a high level of professionalism

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Skills/Experience sought in the PIFP fellow:

| Activism | Advocacy | Campaigning | Children’s issues | Civil rights/social justice | Coalition work | Community/political organizing | Criminal justice | Customer service | Data analysis | Digital media | Disabilities issues | Diversity issues | Domestic violence issues | Economics | Editing | Education | Environmental issues | Event Planning | Finance/business | Fundraising/development | Government | Healthcare/health sciences | Human services | Journalism/publications (print/online) | Law | Legislative process | LGBTQ issues | Lobbying | Marketing/sales | Performing/fine arts | Policy: | Education | Environment | Fiscal | Health | Legislative | Other: | Other: | Other: |
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Technology Skills Required:

- Excel
- Power Point
- Publisher
- GIS
- Graphic design
- Database management
- Constant Contact
- Office: Word
- Social media
- Video/film production
- Website design

Certifications Required:

- WFA
- WFR
- First Aid
- CPR

PUBLIC INTEREST FELLOWSHIP PROGRAM
Colorado College
14 East Cache La Poudre Street, Colorado Springs, Colorado 80903
Lani.Hinkle@ColoradoCollege.edu 719-227-8175
www.CCpublicinterest.com
Language Skills Required: ☐ Spanish  Other: ________________________________