

BOARD OF TRUSTEES
November 8, 2014
8:45 A.M.
Spencer Boardroom – Spencer Center

SUMMARY OF PROCEEDINGS

In attendance: Kalen Acquisto, Neal Baer, Susie Burghart, Heather Carroll, John Chalik, Lynne Cheney, Dan Cooper, Alan Harris, Elliot Mamet, Bob Manning, Manuel Martinez, Eben Moulton, Karen Pope, Jane Rawlings, Tony Rosendo, Chris Schluter, Bob Selig, Van Skilling, Mike Slade, Andy Stenovec, Marc St John, Phil Swan, Brian Thomson, Jill Tiefenthaler, Thayer Tutt, Cole Wilbur, Brian Williamson, Jack Wold

Staff: Caitlin Apigian, Mike Edmonds, Mark Hatch, Gail Murphy-Geiss, Mary Frances Kerr, Robert Moore, Sean Pieri, Ken Ralph, Jane Turnis, Sandra Wong, Brian Young

Students: Alejandro Salazar

Trustees not in attendance: Sue Allon, Bill Campbell, Bob Ross, Thayer Tutt, and Nancy Woodrow

Introductory Remarks

Chair Eben Moulton called the meeting to order at approximately 8:45 a.m. and asked President Tiefenthaler to introduce the plenary session.

Plenary Session – Our Students, Their Culture

President Tiefenthaler stated that several trustees have asked for a presentation on student culture. Vice President for Student Life/Dean of Students Mike Edmonds and his team have been working over the past few months to put together a presentation on student culture.

Dean Edmonds introduced Professor of Psychology Tricia Waters and Director of the Wellness Resource Center Heather Horton. Trustees heard from Dean Edmonds about CC student culture, and from Dr. Waters about adolescent brain development. Trustees also watched a student video about the CC party scene. After the presentations there was a question and answer period.

President's Report

President Tiefenthaler began her report by recognizing the generosity and commitment of Susie Burghart. She proposed a toast to trustee Susie Burghart for her recent \$5 million dollar gift to the library.

President Tiefenthaler gave an update on the implementation of the strategic plan. The library planning renovation is well underway. Eighteen firms were asked to submit RFQs for the schematic design of the library and eleven firms responded to this request. Recently the four finalists for the library schematic design presented to the Library Action Team and most members of the Library SPT were able to hear these presentations. A final decision will be announced to the campus community in the coming weeks. In addition, the ideas for the campus master plan are getting finalized and there have been several open forums for faculty,

staff and students throughout this process. A final plan will be presented to the board at the February board meeting. Also, the Center for Immersive Learning and Engaged Teaching (CILET) is still awarding pilot project funding. One of the projects they awarded last year was a new program for students doing thesis writing. In addition the Undergraduate Research Symposium this past fall was a great success. Also, supported by the Mellon grant, Drew Cavin is now on board as CC's first director of the Office of Field Study. Drew is working directly with faculty to develop more field study programs.

The thematic blocks last summer went well with the most popular course being the course on film study. All fifteen of the student films produced in that class have been invited to air on Rocky Mountain PBS. Dean Edmonds and his office are also doing great work on the dynamic half-block with nineteen courses offered including courses on professional development and a course in Italy.

The innovation institute also has a new director, Patrick Bultema. Patrick and Brian Young are working with an advisory group to develop a mission and vision for the innovation institute.

The Butler Center is beginning to get established on campus under the leadership of Paul Buckley. Paul is also an assistant vice-president and a part of the leadership team. The Butler Center still has the old Office of Minority and International Students (OMIS) budget and has not been refunded yet with Paul's new vision for the center and the funding for the Butler Center is emerging as a top priority for the college. In addition to Paul's work at the Butler Center, he is also leading an Excel@CC course on inclusion and diversity.

There are several new Excel@CC professional development programs to include, The Great Communicator; Good to Great: The Journey to Inclusion at CC; The Great CC Supervisor; Understanding Our Students; Leadership in the 21st Century and Ensuring Student Employee Success. 60% of staff has signed up for these professional development programs.

There are also initiatives to improve transparency on the campus. Recently a "Who Decides" document was emailed and also posted online. The document makes clear who provides consultation and advising on key decisions and also who has decision-making authority. In addition there is a new CC Facts page which students, faculty and staff can get various data points about the college.

In the President's office there have also been some key changes. Caitlin Apigian is in her new role as Special Assistant to the President, Mary Frances Kerr is the Special Assistant to the President and recently Michelle Beckmann has stepped into her new role as the Executive Assistant to the President.

President Tiefenthaler also gave some quick department updates. Admissions is already seeing another record breaking year with nearly 4,000 applications submitted so far this year with a goal of receiving 8,000 applications. Due to this volume increase the Early Action/Early Decision deadline has moved from November 15th to November 10th. Applications for Early Action/Early Decision are already up 20% from this time last year. Advancement first quarter fundraising results are strong! Although alumni giving is down right now, looking over the past half-decade, results are still significantly higher than what was achieved before FY14. New activity is at \$6.3

million in new gifts and pledges which at this time last year was only at \$2.7 million. Cash is currently down from our amount at this time last year, but numbers are still very strong.

Athletics is having a great year so far, especially the women's soccer team. They will be competing next July in South Korea as Team USA. President Tiefenthaler and Kevin Rask will be in South Korea next year when they are competing as part of the alumni trip. In addition, the women's cross country team won the SCAC title for the first time ever and the men won the SCAC title again for the third time.

President Tiefenthaler closed her report by mentioning that student trustee Elliot Mamet and senior Rosa Baum are both Rhodes scholar finalists! President Tiefenthaler also indicated that she would email out the other staff and faculty acknowledgments.

Dean's Report

Dean of the College/Dean of the Faculty Sandra Wong gave the Dean's report and began with the strategic planning initiatives of the office. The Mellon Grant funds are being used this year to support five pairs of faculty who are visiting different campuses and to gather information to help start the Center for Immersive Learning and Engaged Teaching. There is also more encouragement of faculty scholarship with the offering of faculty research blocks and also extending opportunities across divisions. The Diversity and Inclusion team in conjunction with the Dean's office is focusing on recruitment and retention of faculty. This is fundamentally important giving the change of demographics in students. The Dean's office in conjunction with President Tiefenthaler are interviewing for eleven tenure-track positions in a wide range of departments. Several programs are also undergoing reviews. In addition, how faculty chairs are awarded is being re-evaluated. Faculty and departments are also beginning to prepare for re-accreditation in 2017.

Dean Wong recommended Heinz Geppert, Lecturer of German for emeriti status.

Lastly – the Dean's office is now located on the second floor of Armstrong. Dean Wong closed her report by asking the following question: How do we provide the strongest academic program and support the mission of the college while trying to put out fires and implement the strategic plan?

President Tiefenthaler thanked Dean Wong for her hard work in faculty recruitment.

Faculty Executive Committee (FEC) Chair's Report

Gail Murphy-Geiss gave the FEC report. The focus last year and this year is more effective use of faculty time. There has been progress toward this goal this year already. A significant change is that the personnel committee is now reviewing files online. The Budget and Planning committee is also going to take over compensation on a one -year trial basis. Also on a trial basis, faculty will be on "jubilee" during sabbatical. This means that faculty will not have to serve on any committees during that period of time.

Chair Murphy-Geiss proposed an addition of the Diversity and Equity Board (DEAB) to the faculty handbook, which consolidates the Women's Concern Committee and the Minority Concerns Committee. The consolidation of these committees reduces the faculty members from 6 to 4. In addition there will be four staff members, Director of the Butler Center/AVP Paul

Buckley, Title XI Coordinator and the Director of Accessibility Resources Jan Edwards all serving on the committee.

Colorado College Student Government Association (CCSGA) President's Report

CCSGA President Alejandro Salazar reported that CCSGA is pushing many new initiatives. These initiatives include a new President's Committee. One of the focuses of this new committee is the implementing of a campus wide initiative called "Courageous Conversations" that focuses on facilitating discussions on sensitive topics. Other initiatives are the creation of the following committees: Outreach that is focused on increasing relationships with neighbors, businesses and city council; Student Concerns that is implementing the white house campaign, "Its on us"; Internal Affairs which concentrates on updating documents and holding elections for first years and lastly the Finance Committee. The Finance Committee has committed a total of \$40,000 to the Butler Center.

Consent Agenda

The following items on the consent agenda were **moved, seconded and approved**: The May 3, 2014, and June 27, 2014 board minutes.

Committee Updates

Buildings, Grounds and Infrastructure

Chair Heather Carroll gave an update on this committee. The committee reviewed the facility condition index to determine what buildings on campus would need to be considered first for future renovations. In addition, under Chris Coulter's (director of facilities) leadership, the campus is still moving toward carbon neutrality. Also, Brian Young, vice-president for information technology/CTO gave an update on IT infrastructure. The following three steps need to be taken in order for students to see real changes by fall of 2015: new internet connection; replacement of infrastructure and replacement/rewiring of equipment. Brian indicated that it is critical to update the IT infrastructure as demand has skyrocketed and that it's also important that when these changes are made, that the board thinks about a sustainable response so in 5-7 years we are not in the same position again.

Budget and Finance

Chair Jack Wold gave a report on the budget and finance committee and also on the audit subcommittee. The annual audit report was very clean with only two findings. The findings related to a financial aid matter where a student did not receive an email notification and also a minor IT issue. In previous years, IT had 8-9 findings. Chair Jack Wold thanked Brian Young, Robert Moore and Stacy Lutz Davidson for their hard work. In addition the audit report did not have any significant findings in regards to KRCC.

During the budget meeting, the committee approved board designated reserve funds for the health insurance program. The next budget meeting will be in Denver, at Chair Jack Wold's office on January 27th. At the January meeting, the budget committee will discuss the debt portfolio and the possibility of going to the bond market to help fund the campus master plan proposals, tuition and the 2015-2016 budget.

Governance

Chair Phil Swan gave the governance committee report. In September, the governance committee met in Denver to discuss prospective trustees. Conversations are underway with seven prospective new trustees and the board will vote on new trustees at the February board meeting. In addition, the student trustee and alumni trustee process have changed. For the student trustee process, the governance committee will first review the student nominations, and will then submit three names to the students for a vote. The trustees will then approve the winner of that vote. For the alumni trustee process there will be better coordination with the governance committee to ensure that the same people are not being pursued to be alumni trustees and charter trustees. There is also a new nomination document with the deadline being Labor Day to nominate trustees for the next year. The governance committee also received a transparency proposal from Progressive Student Alliance. In response to that proposal, the committee has agreed to an electronic vote of the business meeting minutes within a timely fashion after the board meeting. Also, on a trial basis, in February the governance committee will invite students to submit questions and meet with the committee. Chair Phil Swan closed his report by mentioning the board responsibilities and expectations document that he indicated would be discussed and called on for a vote during the action items section of the business meeting.

Investment

Trustee Bob Manning gave the investment committee report in Chair Adam Press' absence. There are no action items and investments are going well. The endowment is currently about \$680M. The FY14 return on the endowment is allocated in different pools and categories and in every category investments are ahead of the indices. The FY14 return on the endowment was 17.7%. In every category we are ahead of the indices.

Strategic Project Team (SPT) Updates

Library Planning SPT

Trustee Van Skilling gave an update on the library schematic design architect search. The report is currently confidential. The design of the library has taken a long time, starting with MASS Design working on the conceptual design last spring. Recently, an RFP was sent to 18 schematic design firms with 11 firms responding. The campus action team and trustees on the library SPT evaluated these responses and narrowed the firms down to four. The final four firms are Sasaki; Pfeiffer Partners; Will Bruder Architects and Michael Graves & Associates. The members of the SPT and Library Action Team have shared their ideas of the pros and cons of each firm with President Tiefenthaler. The trustees voted to direct President Tiefenthaler to continue checking references and begin discussion with the top choice firm.

Campus Master Plan/Communications SPT

Trustee Brian Thomson indicated that there was no need for an update because of Friday's presentations on the communications master plan and the campus master plan.

Campaign Planning SPT

Chair Bob Selig gave the campaign planning report. He reported that Sean Pieri, VP for advancement and his team are doing a great job. He also stated that the reality is that we are in a campaign and that we need to move forward on solid ground. During the committee meeting guidelines for gift policies and records were established. In addition, the SPT is working on campaign messaging and also are embarking on a feasibility study. A preliminary report from the feasibility study will be available in April with a final report at the June retreat.

Action Items:

Heinz Geppert, lecturer of German for emeritus status was **moved and approved.**

Honorary degrees for four individuals (confidential pending their acceptance) were **moved and approved.**

Adoption of a Diversity statement was **moved and approved. Opposed by one trustee.**

Trustee Roles and Expectations document was **moved and approved.**

Addition of the diversity and equity advisory board to the faculty handbook was **moved and approved.**

Charter trustee Dan Cooper's change to become a life-time trustee and that the current chair, Eben Moulton; vice-chair Phil Swan and secretary, Susie Burghart keep their respective offices on the board for another two-year term beginning July 1, 2015 was **moved and approved.**

Other Business

Trustee Bob Selig reminded and encouraged trustees to fund the Bill Hochman video.

Trustee Karen Pope read a poem, *A Sense of Place* as a thank you to Dan Cooper for all his years of service.

Sean Pieri, vice-president for advancement announced that his office would be starting a mini-campaign during Thanksgiving. He asked that trustees do some marketing and promotion on CC's behalf via Twitter and Facebook.

Executive Session

The full Board went into executive session at 11:35 a.m. and adjourned approximately 25 minutes later.

Respectfully submitted,



Susan S. Burghart
Secretary