

Your 2019-2020 Free Application for Federal Student Aid (FAFSA) was selected for a process called verification. The law states that colleges must verify the information you and your spouse(s) report on the FAFSA before federal student aid is disbursed. To verify that you provided correct information, financial aid administrators will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need corrections and could affect the student federal eligibility. You and at least one spouse who filed your FAFSA must submit this completed signed worksheet with any required documents to the Colorado College Financial Aid Office. We may ask for additional information. If you have questions about verification, contact the Colorado College Financial Aid Office at financialaid@coloradocollege.edu or 719.389.6651 as soon as possible so the disbursement of your financial aid will not be delayed.

A: Student Information

Student's Last Name	Student's First Name	Student's M.I.	Student's CC ID #
Student's Home Street Address (include apt. no.)		Student's Date of Birth	
City	State	Zip Code	Student's Email Address
Student's Home Phone Number (include area code)		Student's Alternate or Cell Phone Number	

B: Student's Family Information

List below the people in the spouses' household.

Include:

- Yourself and your spouse if you are married
- Your children if you will provide more than half of their support from July 1, 2019, through June 30, 2020, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their financial support and will continue to provide more than half of their financial support through June 30, 2020.

Number in College: Include in the space below information about any household member who is, or will be, enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2019, and June 30, 2020, include the name of the college.

****Please note this includes yourself, spouse (if applicable), parents, and those who are financially supported by you or your parents 50% or more of the time between July 1, 2019 through June 30, 2020.**

Full Name	Age	Relationship	Will be attending College at least half time in 2019-20? (Yes or No)	Name of College	Undergraduate or Graduate
<i>Example: Cutler Hall</i>	<i>Example: 20</i>	<i>Example: Sister</i>	<i>Example: Yes</i>	<i>Example: State University</i>	

C: Student's Income Information to Be Verified

Have you or will you be required to file a 2017 U.S. Federal Tax Return?

- Yes: Skip to Section D and we will need to verify your income by you either using in the IRS Data Retrieval Tool or submitting a copy of your 2017 IRS Tax Return Transcript to the Colorado College Financial Aid Office. Specific instructions are included on the "Instructions for Tax Filers" form on the Colorado College Financial Aid Office website and on page 4 of this form.
- No: Complete this section if the student will not file and is not required to file a 2017 income tax return with the IRS. Confirmation of non-filing status is REQUIRED from the IRS. Form 4506-T must be completed and mailed to the IRS with Box 7 marked. The response must be submitted to CC.

Check the one box that applies:

- The student was not employed and had no income earned from work in 2017
- The student was employed in 2017. Please complete the table below and attach copies of all 2017 IRS W-2 forms issued to the student by employers. List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student's name and Colorado College ID Number at the top.

Employer's Name	2017 Amount Earned	IRS W-2 Attached?
<i>Grandpa J's Diner (example)</i>	<i>\$2,000.00(example)</i>	<i>Yes(example)</i>
Total Amount of Income Earned From Work		\$

Provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2018 that indicates a 2017 IRS income tax return was not filed with the IRS or other relevant tax authority.

- ___ Check here if confirmation of nonfiling is provided.
- ___ Check here if confirmation of nonfiling will be provided later.

D: Spouse's Income Information to Be Verified

Note: If the student is married, to be completed by student's spouse.

*Notify the financial aid office if the student or spouse filed separate IRS income tax returns for 2017 or had a change in marital status after December 31, 2017.

Have you or will you be required to file a 2017 U.S. Federal Tax Return in?

- Yes: Skip to **Section E** and we will need verify your income by you either using in the IRS Data Retrieval Tool or submitting a copy of the 2017 IRS tax return transcript to the Colorado College Financial Aid Office. Specific instructions are included on the "Instructions for Tax Filers" form on the Colorado College Financial Aid Office website and on page 4 of this form.
- No: Complete this section if the spouse(s) will not file and is not required to file a 2017 income tax return with the IRS. Confirmation of non-filing status is REQUIRED from the IRS. Form 4506-T must be completed and mailed to the IRS with Box 7 marked. The response must be submitted to CC.

Check the box that applies:

- The student's spouse was not employed and had no income earned from work in 2017.
- The spouse(s) was employed in 2017. Please complete the table below and attach copies of all 2017 IRS W-2 forms issued to the spouse(s) by employer(s). List every employer even if a IRS W-2 form was not issued.

A **2017 IRS Tax Return Transcript** may be obtained through:

- Get Transcript by Mail – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request.
- Get Transcript Online – Go to www.irs.gov, click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "Return Transcript" and **NOT** the "Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you-go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as a credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.
- Automated Telephone Request – 1-800-908-9946. Transcript is generally received within 10 business days from the IRS's receipt of the telephone request.
- Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T. The transcript is generally received within 10 business days from the IRS's receipt of the paper request form.