



# Certification of Income from Employer

The purpose of the Certification of Income from Employer is to help Colorado College obtain complete and accurate information about the parents' income for international applicants who want to study in the United States and apply for financial assistance.

Strict government regulations, rising education costs and economic conditions have made verifying the financial resources of international applicants essential.

If your parents file a tax return in their country, a translated copy along with the original document will meet this requirement. Alternatively, a translated income statement from your parent's employer or the completed attached document will also fulfill this requirement.

## **Important Notes:**

- The Certification of Income from the employer must be written in or translated to English, signed by the parent's employer, and provide the amount of earnings (in USD currency) the parent received during the last complete calendar year (for the 19-20 year, this would be 2017).
  - A separate Certification must be obtain for both parents living together in the same household.
  - A separate Certification must be included from each employer if the parent has worked for more than one employer during the last complete calendar year

Certification of Income from Employer -submit via [CCBaseCamp](#) (prospective students) or [SecureExchange](#) (current students)



## Certification of Income from Employer Statement

(Please have the employer complete the following in English and USD currency)

### Employer Information:

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone number: \_\_\_\_\_

Email: \_\_\_\_\_

### Employee Information:

Employee name: \_\_\_\_\_

Beginning date of employment: \_\_\_\_\_

Currently employed (please check the box that applies)

Yes    No , last day of employment \_\_\_\_\_

Title of position:

\_\_\_\_\_

Compensation (USD): \_\_\_\_\_    hourly    annually

Contract Type:        Full-time                      Part-time

I do hereby attest that this information is true, accurate and complete to the best of my knowledge and I understand that any falsification, omission, or concealment of material may be subject to administrative, civil, or criminal liability.

Employer: \_\_\_\_\_    Date: \_\_\_\_\_

Employee: \_\_\_\_\_    Date: \_\_\_\_\_