Creating a CSS Profile Account for Parent Use

To complete a CSS Profile, you need to have a College Board student account. This can be confusing when you need to complete the CSS Profile as a parent (for example, as a noncustodial parent). Below are important tips and instructions to help you create an account as a parent.

**Important Tips**

* Create the account using your (the parent’s) information, not the student’s
* On the “Getting Started” screen of the CSS Profile, update the pre-filled information (name & email address) to the student’s information

**Creating an Account**

1. Go to [https://cssprofile.collegeboard.org/](https://cssprofile.collegeboard.org/)
2. Click Sign In to Apply in the header of the page
3. Select the application award year (e.g. Sign In 2018-19)
4. Click Sign Up
5. Complete the form using your (the parent’s) information, not your student’s information.

Note: You only need to provide information marked by a red asterisk.

**Accessing the CSS Profile Application**

1. Go to [https://cssprofile.collegeboard.org/](https://cssprofile.collegeboard.org/)
2. Click Sign In to Apply in the header of the page
3. Select the application award year
4. Sign in using the account you created
5. On the first page of the application you must correct any pre-filled information to your student’s information or your student’s colleges will not be able to process your application.

Complete your CSS Profile application at [https://cssprofile.collegeboard.org](https://cssprofile.collegeboard.org)