

APPLICATION FOR EMPLOYMENT
STUDENT ASSISTANT
TUTT LIBRARY

SUMMER

DATE _____

NAME _____

ADDRESS _____ or WORNER BOX _____

PHONE _____ E-MAIL ADDRESS _____

Are you a CC student? ___Yes ___No If yes, STUDENT ID# _____

First Year Sophomore Junior Senior Major _____

Are you enrolled in summer courses? ___Yes ___No Which blocks? _____

Date available to start _____

How many hours per week are you interested in working? _____

Available to work occasional: Evenings Weekends Block Breaks (occasional)

Note: These work shifts are required in some departments

List work experience (past library experience or other applicable experience)

List computer skills (software, word processing, spreadsheets, scanning, html. etc)

List extra-curricular activities or sports

If you are currently employed on campus, please list:

Location _____

Supervisor _____ Hours per week _____

Anything else you'd like us to know? _____

(OVER)

Tutt Library does not discriminate on the basis of race, color, national origin, sex, age, religion, disability or sexual orientation.

Tutt Library employs students in the areas listed below. Current position openings are noted on the job description sheets enclosed in the accompanying notebook. Occasional evening, weekend and block break hours may be acceptable or required in some departments; some positions may also require previous experience or special skills. Student supervisor positions are appointed by Department Supervisors. Refer to individual job descriptions for more information.

Please indicate your area/areas of preference:

- Acquisitions/Accounting
- Bibliographic Services
- Cataloging
- Processing/Preservation
- Circulation
- Government Documents
- Interlibrary Loan
- Library Systems
- Periodicals
- Reference
- Special Collections
- Any of the above