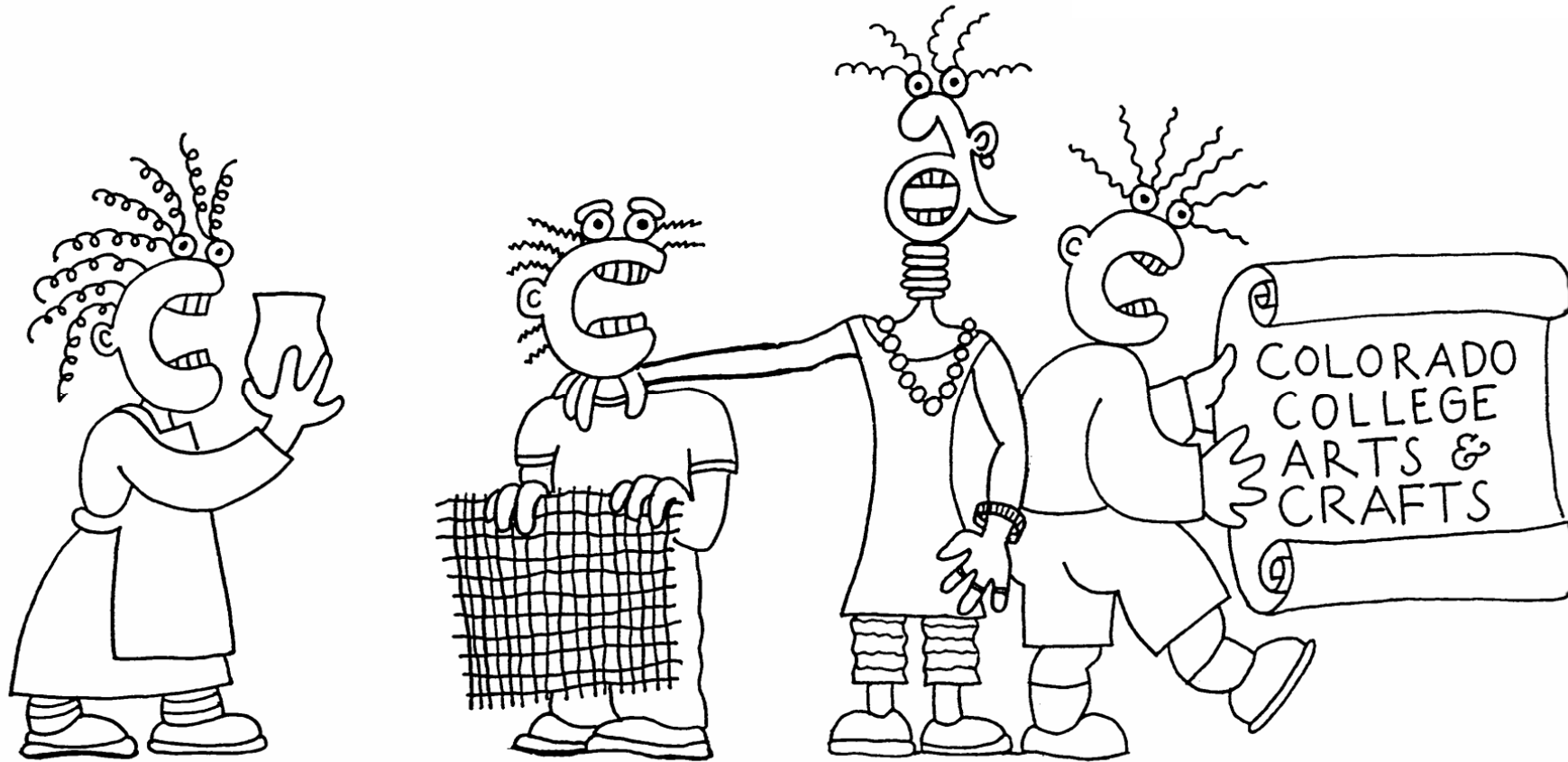


Arts & Crafts Sale 2008



Arts and Crafts
The Colorado College
14 E. Cache La Poudre
Colorado Springs, Colorado 80903
(719) 389-6769 OR
(719) 389-6800
e-mail: jsteiner@ColoradoCollege.edu

About Our Sale

The Colorado College Arts and Crafts Sale will provide an educational opportunity for CC students to participate in all aspects of organizing and administering a sale. Student artists are also able to sell their works alongside professionals providing the students with knowledge and inspiration. Proceeds from the sale contribute support for the Arts and Crafts Program at Colorado College.

Call for Artists

Artists and Craftspeople working in all types of media are invited to apply for participation in The Colorado College Arts and Crafts Sale 2008. Our juried sale will accept hand-crafted works by the artist/craftsperson only. No pre-fab or kit items will be considered. Each artist must represent his/her own work. Colorado College students and staff members form the jury and assure equal consideration of all submitted work.

Application Procedures

Complete the application form and mail with the \$25.00 non-refundable application fee and the appropriate space fee (**separate checks, please**) by October 1, 2008 (postmark deadline). We require a maximum of 5 slides representing your work. Please include a description of each slide. This year we will accept digital entries (jpeg) with a printout of each image labeled with the file name. For return of your slides or CD, include a **self-addressed envelope with sufficient postage**.

Mail your completed application to:

Colorado College Arts and Crafts Program
Worner Campus Center
902 North Cascade Ave
Colorado Springs, CO 80903

Sale Location and Dates

The sale will be held in Worner Campus Center at 902 North Cascade Avenue, Colorado Springs, Colorado on:

December 5 4:00 – 8:00 PM
December 6&7 10:00 AM – 5:00 PM

Exhibition Procedures

The Colorado College Arts and Crafts Sale charges a flat fee for exhibitors depending on the space desired. The space options available are:

- ◆ **10' x 10' Space** \$250
- ◆ **3' x 6' Table** \$150
- ◆ **Two 3' x 6' Tables** \$275

Booth spaces will be assigned by Colorado College Staff. All displays, props, fixtures, etc. must be furnished by the Exhibitor. Exhibitors are responsible for the operation of their space all hours of the sale as well as for the transportation, insurance, security, and sale of their work. Each exhibitor will be responsible for collecting the Colorado sales tax on each sale. This tax will be paid Sunday evening to Colorado College before exhibitors leave the sale.

Colorado College Arts and Crafts will promote the sale with advertisements in local newspapers, KRCC Radio broadcasts, a 10,000 piece direct mailing and flyers posted throughout the Colorado Springs area. Exhibitors will be provided with 20 postcards for their own use.

Arts and Crafts Sale 2008 Calendar

October 1	Application Postmark Deadline
October 15	Acceptance Notification Mailed
November 15	Cancellation Deadline (No refunds after this date)
December 5	12:00 PM check in and set up 4:00 – 8:00 PM – Sale Hours
December 6	10:00 AM – 5:00 PM – Sale Hours
December 7	10:00 AM – 5:00 PM – Sale Hours 5:00 PM – Payment of Sales tax and check out

Colorado College Arts and Crafts Sale Application 2008

Name _____

Address _____

City _____ State _____ Zip _____

Telephone _____ E-mail _____

Media _____ Description of Work and/or Process _____

Please choose the space option you would like:

- 10' x 10' Space (no furnishings supplied)** \$250
- 3' x 6' Table (no extra space, table and chair provided)** \$150
- Two 3' x 6' Tables (no extra space, tables and chair provided)** \$275

Please enclose **separate checks**, payable to The Colorado College:

- ✓ Application Fee \$ 25.00
- ✓ Appropriate Space Fee _____

Undersigned agrees to all rules hereby set forth.

Applicant's Signature _____ Date _____

Incomplete applications will not be considered.

Artist Checklist

- ✓ Completed application
- ✓ \$25 application Fee (separate check, please)
- ✓ \$ _____ Space or Table Fee (separate check, please)
- ✓ Maximum of 5 slides (clearly marked) or CD with print outs
- ✓ Self addressed legal sized envelope with postage for return of slides

