

# CC Certification of Income Form

The purpose of the Certification of Income form is to help Colorado College obtain complete and accurate information about the parental income of international applicants who want to study in the United States and apply for financial assistance.

Strict government regulations, rising education costs, and economic conditions have made verifying the financial resources of international applicants essential.

If your parents file a tax return in their country, a translated copy along with the original document will meet this requirement. Alternatively, a translated income statement from your parents' employer(s) or the completion of this document for each will also fulfill this requirement.

## **Important Notes:**

- The Certification of Income form must be written in or translated to English, signed by the parent's employer (if applicable), and provide the amount of earnings (in USD currency) the parent received during the last complete calendar year (for the 2024-25 year, this would be 2022).
  - A separate certification must be submitted for each employed parent
  - A separate Certification must be included from each employer if the parent has worked for more than one employer during the last complete calendar year

Certification of Income can be submitted via your [applicant portal](#) (prospective students) or [SecureExchange](#) (current students)

Parents who are self-employed may be contacted to submit additional income certification information, including but not limited to, their annual tax returns.

**I do hereby attest that the information reported on page 2 of this form is true, accurate and complete to the best of my knowledge and I understand that any falsification, omission, or concealment of material may be subject to administrative, civil, or criminal liability.**

\*Employer (Supervisor's) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*Required if parent not self-employed

Employee (Parent's) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**(A) Student Information:**

Full Legal Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Primary Email: \_\_\_\_\_

**(B) 2022 Employer Information:**

N/A – Parent is self-employed (leave section blank if parent is self-employed & skip to section C)

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Supervisor’s Name: \_\_\_\_\_

Supervisor’s Email: \_\_\_\_\_

**(C) Parent (Employee) Information:**

Employee name: \_\_\_\_\_

Marital Status: \_\_\_\_\_

❖ If married/remarried is spouse employed outside the home?  Yes  No

Occupation/Title: \_\_\_\_\_

Beginning date of employment: \_\_\_\_\_

2022 Annual Compensation (\$USD) \_\_\_\_\_

Employment Hourly Commitment  Full-Time  Part-Time

**Other Sources of Income:** Please list any income received in 2022 not through work

<u>Source of Income</u>	<u>Amount (\$USD)</u>

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